

SUMI AKTER

Contact Number: +8801857983751

Email : sumi.eti.10@gmail.com



To enter in a well organization in a suitable position having the invention to work
With honesty sincerity and to learn, grow and eventually take greater responsibilities
And face the challenges of the time, gain experience and skill for successful career.

PERSONAL INFORMATION:

Name : Sumi Akter
Father's Name : Shafijul Haq
Mother's Name : Julekha Begum
Date of Birth : 01 January, 1998
Sex : Female
Height : 5'- 1"
Weight : 55 kg.
Religion : Islam
Nationality : Bangladeshi by Birth.
Marital status : Unmarried.
Contact Number : +8801857983751
Present Address : Village: Goalgram, Post: Goalgram Madrasha
Thana:, Kashiani, District: Gopalganj

Permanent Address : Village: Goalgram, Post: Goalgram Madrasha
Thana:, Kashiani, District: Gopalganj

EDUCATIONAL DETAILS:

Exam Title	Concentration/Major	Institute	Result	Passing Year
Masters	Bengali	Narail Govt.Victoria College,Narail.	CGPA: 2.84 out of 4	2020
Honours	Bengali	Sheikh Fazilatunnessa Mohila College	CGPA: 2.50 out of 4	2019
HSC	Business Studies	Muksudpur College	CGPA: 3.70 out of 5	2014
SSC	Business Studies	Bathandanga High School	CGPA: 4.25 out of 5	2012

JOB EXPERIENCE:

- ❖ Institution : **Global Rewards Bangladesh**
- ❖ Status : Sales Executive
- ❖ Duration : 01 Years 01 Month.
- ❖ Location : Level-1,Plot-435,Road-30,Mohakhali DOHS,Dhaka-1212

COMPUTER SKILLS:

Familiar with MS Word, MS Excel, MS Power Point, E-Mail and Internet Browsing etc.

INTERESTS & ACTIVITIES :

- Traveling & visiting new places.
- Reading books, novel, articles. Listening Music.

LANGUAGE PROFICIENCY:

<u>Language</u>	<u>Writing</u>	<u>Reading</u>	<u>Speaking</u>
Bangla	Excellent	Excellent	Excellent
English	Good	Good	Good

REFERENCES:**Md. Jewel**

Sub-Assistant Engineer (Civil)
Muksudpur Paurashava, Gopalganj
Local Government Division (LGD)
Mobile: 01715-588546

DECLARATION :

I do hereby declare that the above information is true and correct to the best of my knowledge.

সুমি আক্তার

Date :.....

Sumi Akter