



KAZI ZAHIR AHMED

ASSISTANT CONSULTANT

CONTACT

+880 1673 224 298

kazizahir89@gmail.com

Andiura, Madhabpur, Hobigonj

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- Bangla (Native)
- English (Advance)

PERSONAL INFORMATION

- Father's Name: Kazi Husen Ahmed
- Mother's Name: Samsunnahar
- Date of Birth: 11 May 1989
- Marital Status: Married
- Nationality: Bangladeshi
- Religion: Islam

CAREER OBJECTIVE

To associate with a reputable organization where I can utilize my academic knowledge, professional skills, and experience while contributing to the company's productivity and growth. I aim to continuously enhance my expertise and add value to organizational success.

WORK EXPERIENCE

Modern Food Storage Facilities Project (MFSP), Ministry of Food, Chattogram Silo Site

Assistant Consultant (Junior Social Specialist)

Duration: July 2016 – June 2025

- Assisted in preparing presentations, written reports, and requests for proposals.
- Supported project management and field operations ensuring high service standards.
- Coordinated with staff to achieve set project goals and compliance standards.

Office Assistant cum Computer Operator (Department of Finance)

Duration: July 2015 – July 2016

- Provided administrative and computer support for finance-related tasks.
- Handled documentation, data entry, and record management.

Aswad Composite Mills Ltd, Palmal Group of Industries

Assistant Store Keeper

Duration: August 2014 – June 2015

- Maintained inventory and stock records.
- Assisted in store management, logistics, and reporting.

EDUCATION

National University of Bangladesh – Govt. Titumir College (2012)

Post Graduate (1-Year), Economics

Result: 2nd Class

National University of Bangladesh – Brahmanbaria Govt. College (2011)

Bachelor's Degree (4-Year), Economics

Result: 2nd Class

Cumilla Board, Brahmanbaria Govt. College (2007)

HSC in Humanities,

Result-3.50 (GPA)

Sylhet Board-2005, Andiura U.N High School

SSC in Science,

Result-3.25 (GPA)

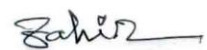
REFERENCE

Sajal Kumar Mondol

Senior Social & Environment Specialist
Modern Food Storage Facilities Project,
Ministry of Food
Chattogram Silo Site, Chattogram
+8801921-262771

Tanvir Sikdar

Project Manager
HelpNHelper (Alhaj Shamsul
Hoque Foundation) NGO Reg:
3201, RJSC Reg: 620/2018
+8801856-118571



Signature



Government of the people's Republic of Bangladesh

Directorate General of Food

Modern Food Storage Facilities Project

Probashi Kollayan Bhaban (Level-17)

71-72, Eskaton Garden, Dhaka-1000

www.mfsp.gov.bd



Memo: #MFSP-13.01.000.362.479

Date: 08.07.2025

To Whom It May Concern

This is to certify that Mr. Kazi Zahir Ahmed, S/o Kazi Husen Ahmed, has served as an Assistant Consultant (Junior Social Specialist) in the Modern Food Storage Facilities Project (MFSP) under the Ministry of Food, funded by the World Bank (IDA), from 1st July 2016 to 30th June 2025.

During his tenure at the MFSP Project Management Office, Chattogram Silo Site, as Assistant Consultant, his main responsibilities included assisting in preparing presentations, written reports, and requests for proposals. He also supported project management and field operations while ensuring high service standards. Furthermore, he coordinated with staff members to achieve set project goals and compliance standards.

He successfully completed his duties during the project period to our satisfaction. He is sincere, honest, devoted, and well-behaved. I wish him every success in his future endeavors.

Date: 08.07.2025

Muhammad Asaduzzaman

Project Director (Deputy Secretary)

Modern Food Storage Facilities Project (MFSP)

Phone: 58314339

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