



CHINGSATHOWY MARMA

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chingsamarma458@gmail.com

Kukimara Para, Wagga, Kaptai, Rangamati

CAREER OBJECTIVES

Motivated and community-driven graduate seeking the Microfinance Officer position. Eager to leverage strong interpersonal skills and financial aptitude to manage microfinance operations, empower rural beneficiaries, and contribute to the organization's mission of poverty alleviation through dedicated field-level performance.

CURRICULAR ACTIVITIES

Co-Founder & Secretary (Dec, 2023-Present)

Jubo Somobai Somity, Wagga, Kaptai

- Managed all financial record, member contributions and bank reconciliations using Excel.
- Maintained accurate client records and documentation

President (Jan, 2022-Feb,2024)

Kukimara Education Development Organisation (KEDO)

- Strengthened community engagement through educational outreach programs.

SKILLS

- **Technical Skills** (MS Word, MS Excel, PowerPoint)
- **Reliability:** Punctual, honest, and hardworking.
- Verifying member eligibility for microfinance and SME loans.
- Basic understanding of micro-credit accounting.

EDUCATION

Hajee Mohammad Danesh Science & Technology University
BBA in Management
Year of Passing: 2021
CGPA: 2.94 out of 4.00

Higher Secondary Certificate (HSC)
Year of Passing : 2016
GPA: 3.00 out of 5.00

Secondary School Certificate (SSC)
Year of Passing : 2014
GPA: 3.88 out of 5.00

LANGUAGES

- Bengali: Native.
- English: Basic communication skills.

PROFESSIONAL TRAINING

Industrial Productivity Improvement, SICIP, 2026.

Maf Shoes Ltd. Chittagong.

- Skills Matrix
- Work Study
- 5S
- 7 wastes
- 3M

Progressive Technical Skill Development Centre, Rangamati (July-Dec, 2025)

Roll : 3025263125

Session: 2025

Computer Office Application:

- MS Word
- MS Excel
- MS PowerPoint

REFERENCE

Suipru Marma

Assistant Officer

Kalir Bazar Uposhakha

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