

NAYAN DAS

Address : Vill: Sreenatpur, Post Office: Kamalgonj- 3031,
Kamalgonj, Moulvibazar, Bangladesh.

Nationality : Bangladeshi

Religion : Hinuslim

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CAREER OBJECTIVE

Results-oriented accounting graduate with 3 years of teaching and administrative experience, seeking an Officer / Trainee Officer position in a private bank. Skilled in accounting fundamentals, customer communication, documentation, and reporting. Eager to contribute to branch operations, customer service excellence, and compliance-driven banking activities.

EDUCATION

Bachelor of Business Administration (Honours)

Department: Accounting National University

Passing Year: 2022

CGPA: 2.65 (Out of 4.00)

Higher Secondary Certificate

Kamalganj College

GPA: 3.25 (Out of 5.00)

Passing Year: 2018

Secondary School Certificate

Kamalganj Bohumukhi high school

GPA: 3.50 (Out of 5.00)

Passing Year: 2016

TRAINING SKILL

Computer office Application
Ideal Technical Computer Training Center, Sylhet.

Duration: 6 Month

Driving and Auto Mechanics
Moulvibazar Polytechnic Institute

Duration: 3 Month

COMPUTER SKILL

MS WORD

MS EXCEL

MS POWERPOINT

MS ACCESS

LANGUAGE SKILL

English | Listening: Good, Reading: Excellent, Spiking: Good, Writing: Good

Bengali | Mother Tongue

DECLARATION

I hereby declare that all the information stated above is true and correct to the best of my knowledge.

Sincerely,
NAYAN DAS