

Dipankar Chandra

Kalaimudafath, Gourichanna, Barguna Sadar, Barguna
01995997834
dipankarchandra79@gmail.com



Career Objective:

Dedicated and detail-oriented administrative professional with a proven track record of managing office tasks efficiently. Possesses excellent organizational and multitasking abilities, with a keen eye for accuracy. Proactive problem-solver.

Career Summary:

1. Field Officer – Centre for Development Innovation and Practices (CDIP) |
03/07/2025 – Present.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Master of Business Administration (MBA)	Management	Barguna Govt. College	CGPA:2.75 out of 4	2022	1
Bachelor of Business Administration (BBA)	Management	Barguna Govt. College	CGPA:2.90 out of 4	2021	4
HSC	Business Studies	Chandkhali Mosharraf Hossain College	CGPA:3.58 out of 5	2016	2
SSC	Business Studies	Gourichanna N.S High School	CGPA:4.00 out of 5	2014	2

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Barguna Computer Institute	MS Office Internet Browsing	Barguna Computer Institute	Bangladesh	Barguna	2016	6 Months

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	High
Bengali	High	High	High
Hindi	Low	Low	Medium

Personal Details :

Father's Name : Dilip Chandra
Mother's Name : Anjoli Rani
Date of Birth : 30 Jan 1999
Gender : Male
Height : 5 Feet 6 Inch
Weight (Kg) : 68
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Hindu
Current Location : Barguna
Blood Group : A+

Reference (s):

<u>Reference: 01</u>			<u>Reference: 02</u>		
Name	:	Shapan Chandra Shil	Name	:	Md. Jakir Hossain
Organization	:	CDIP	Organization	:	Assistant Techer
Designation	:	Finance & Accounts	Designation	:	Purbo Bodorkhali Govt. Primary School
Address	:	CIDIP Bhaban, House 17, Road 13,Shekhertek, Adabar, Dhaka - 1207	Address	:	West Gudigha,Gourichanna, Barguna Sadar, Barguna
Primary Mobile No	:	01313030419	Primary Mobile No	:	01714852793
Relation	:	Uncle	Relation	:	Teacher

Declaration::

I Declare that all the information included here are true to my knowledge. If required and where applicable, this document can be supported by appropriate authentic certificates.

Date: 06/09/2025



Signature