

Rupon Chandra Nath

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Address : Vill-East Khaiyachara(Romoni Mohan Nath Bari)
P.O- Borotakia, P.S-Mirsarai, District- Chattogram.



OBJECTIVE

To pursue a career in a reputed organization that offers opportunity for-selfdevelopment as well as career development, to work under pressure in a professional and dynamic setting and to attain highest level of professionalism and efficiency to face the upcoming challenges of the current century.

PROFILE

Hardworking and detail-oriented Commercial Officer with practical knowledge of export-import operations, documentation, and buyer communication. Skilled in preparing commercial documents, handling LC (Letter of Credit), and coordinating with logistics and accounts departments to ensure smooth shipment and payment processes. Quick learner with a strong commitment to accuracy and timely execution.

SKILLS

Software: MS. Word, Excel, Mail Corresponding.

Techniques: Team working with related stack holder.

LANGUAGE

ENGLISH

BENGALI (NATIVE)

EDUCATION

Higher Secondary Certificate (HSC) 2018

Accounting:

- Results : 2.92(out of 5.00)
- Board : Chittagong
- Institution : Nizampur Govt. College, Chittagong

Secondary School Certificate (SSC) 2016

Accounting:

- Results : 3.39(out of 5.00)
- Board : Chittagong
- Institution : Khaiyachara High School, Chittagong.

ACKNOWLEDGEMENT

I acknowledge that information are given above is completely true. Any kind of faulty basis will be held upon me.



Rupon Chandra Nath

Signature