

ABIR HOSSAIN

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CAREER OBJECTIVE

Eager to contribute to a forward-thinking organization by applying strong organizational skills, data-driven decision-making, and leadership developed through entrepreneurship and academic rigor.

EDUCATION

Bachelor of Business Administration (BBA) | Kushtia Govt. College (National University) | 2023

- Result: CGPA 2.78 / 4.00
- Major Coursework: Accounting

Higher Secondary Certificate (HSC) | Satbaria Degree College, Sujanagar, Pabna | 2018

- Result: GPA 4.58 / 5.00 | Group: Commerce

Secondary School Certificate (SSC) | Kalakakali High School, Kushtia | 2016

- Result: GPA 4.33 / 5.00 | Group: Commerce

EXPERIENCE & PROJECTS

Outlet Manager | RS Leather BD (NEXO) | Nov 2025 – Apr 2026

- Directed end-to-end setup and daily operations of a 330 sq ft retail space.
- Oversaw digital procurement, remote vendor relations, and cash flow management.
- Implemented inventory controls and security infrastructure to mitigate operational risk.

Sales Associate | Aarong | May 2023 – Jun 2023

- Managed high-volume cash/digital transactions and delivered premium customer service.
- Resolved diverse client queries while maintaining brand visual merchandising standards.

SKILLS & INTERESTS

- **Technical:** Advanced MS Excel (Data Analysis & Record Keeping), Professional Communication (Outlook/Email Management).
- **Soft Skills:** Strategic Planning, Team Leadership, Crisis Management, Financial Record Keeping.
- **Languages:** Bengali (Native), English (Proficient).
- **Customer Service:** Query Resolution, Complaint Management, Relationship Building.