

Resume of SARWAR ALAM



Sarwar Alam

Sabakbilchari, 06 no ward,
Lama Upazilla, Bandarban Hill District
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CAREER OBJECTIVE

To pursue a challenging career at top-level management and utilize my skills and experiences to make extensive contribution to company's long-term goal and to obtain a position in an organization where there is an opportunity to work in an environment of excellence and passion and where honesty, commitment, hard work and performances are the key factors of career development.

INTERPERSONAL SKILLS

- Ability to work in a group.
- Ability to work under challenging, stressed conditions and long hours
- Always approachable to suggestion, advice and guidance.
- Quick adjustment with surrounding and competent to cope with the sudden change of environment.
- Willing to learn and open to new ideas.
- Ability to handle multiple tasks and work under pressure.

SCHOLASTIC PORTFOLIO

➤ Honours

Institution : Bandarban Govt. College
University : National University
Subject : Management (B.B.A)
Passing Year : 2023
GPA : 3.09 (4.00)

➤ Higher Secondary Certificate Examination (H.S.C)

Institution : Govt. Matamuhuri College
Board : Chittagong
Group : Science
GPA : 3.33 (out of 5.00 scales)
Passing Year : 2018

➤ **Secondary School Certificate Examination (S.S.C)**

Institution : Lama Govt. High School

Board : Chittagong

Group : Science

GPA : 3.56 (Out of 5.00 scales)

Passing Year : 2016

EXPENIENCE

- Operating System : Windows 98, 2000,2007, XP
- Application packages : MS Word, MS Excel, MS Power Point.
- Internet : Internet Browsing, E-Mail Writing.

SKILL

- Skilled in car driving.

LANGUAGE PROFICIENCY

- Bengali : Excellent listening, speaking, reading and Writing abilities.
- English : Intermediate level.

PERSONAL INFORMATION

Father's Name : Ashraf Ali

Mother's Name : Nasima Khatun

Date of Birth : 2nd January 2001

Present Address : Sabakbilchari, 06 no ward, Lama upazila
Bandarban Hill District

Permanent Address : Sabakbilchari, 06 no ward, Lama upazila
Bandarban Hill District

Nationality : Bangladeshi.

Religion : Muslim

Marital Status : Unmarried.

Blood Group : A+

PROCLAMATION

I do here by declare that the particulars provided here are true and no misinformation given.

Date:

Sarwan alam

Signature