



RESUME OF

MD ZAHID HOSSAIN



Contact



Jhawla, Gopalpur, Jamalpur Sadar



01723023464



zahidhossain.official@gmail.com



Skills

- Enrollment Management & Data Accuracy
- Team Leadership & Training
- Project Coordination & Reporting
- Process Improvement & Optimization
- Customer Support & Issue Resolution
- Communication & Problem-Solving
- Time Management & Decision Making
- Quick Learner & Adaptability



About Me

Computer Science graduate with 5+ years at TigerIT Bangladesh Ltd., experienced in data verification, compliance, and large-scale government projects. Strong in problem-solving, teamwork, and efficiency, with a passion for accuracy and organizational growth.



Education

- **Bsc in Computer Science and Engineering**
2019 - 2023 (CGPA: 2.88)
Southeast University
- **Diploma in Engineering-Computer Technology**
2014 - 2018 (CGPA: 3.07)
Mymensingh Polytechnic Institute



Work Experience

- **Tigerit Bangladesh Ltd. (BRTA DNP & DRC Project)**
2019-Present
Enrollment Officer
 - I managed enrollment for the BRTA Digital Number Plate (DNP) and Digital Registration Certificate (DRC) projects.
 - I ensured accurate data collection, verification, and compliance with regulations.
 - I led and trained a team, monitored performance, and achieved project targets.
 - I developed reporting systems to track progress and improve process efficiency.
 - I addressed customer inquiries and resolved enrollment-related issues.

Training Attended

- Microsoft Word, Excel, PowerPoint – IBCS-Primax Software Ltd, Bangladesh
- Computer Networking (CCNA) – IBCS-Primax Software Ltd, Bangladesh
- Graphic Design – Technical Training Center (TTC)
- Web Design – LICT Project, Bangladesh
- ITES Foundation Skills Training – LICT Project, Bangladesh



Personal Information

- Name: Md. Zahid Hossain
- Father's Name: Md. Hafizur Rahman
- Mother's Name: Jibona Begum
- Permanent Address: Village: Jhawla, P.O: Gopalpur, Thana: Jamalpur Sadar, District: Jamalpur
- Present Address: Village: Jhawla, P.O: Gopalpur, Thana: Jamalpur Sadar, District: Jamalpur
- Gender: Male
- Nationality: Bangladeshi
- Marital Status: Married
- Home District: Jamalpur
- Religion: Islam
- Date of Birth: 16 June 1998
- Height: 5 Feet 5 Inch
- Weight: 60 kg

Signature