



Nurul Absar

SUMMARY

Major Achievements:

Gained knowledge of all operations of the Office.
Understand and handle the recruitment process.
Observed and learned from the experienced person.
Also looked after the admin responsibility.

OBJECTIVE

To work in a challenging position with any progressive organization where I can utilize my educational experience, creativity and capability to work on own initiative and also as a part of team.

EXPERIENCE

- **Trainee Assistant Officer | Islami Bank Bangladesh PLC**
Dhaka South Zonal Office
16 August 2020 — 17 August 2020
- **Assistant Officer | Islami Bank Bangladesh PLC**
Kamrangirchar Branch, Dhaka
18 August 2020 — 07 September 2022
- **Junior Officer | Islami Bank Bangladesh PLC**
Hajigonj Branch, Chandpur
10 September 2022 — 05 October 2025

EDUCATION

- **Masters of Business Administration (MBA), Finance | Southern University of Bangladesh**
Chattogram
2018
Score: CGPA: 3.29/4.00
- **Bachelor of Business Administration (BBA), Finance | BGC Trust University of Bangladesh**
Chattogram
2016
Score: CGPA: 2.73/4.00

PERSONAL DETAILS

Address

Vill: North Joara, P.O: Joara-4380, P.S:
Chandanaish; Dist: Chattogram,
Bangladesh

Phone

+88 01826660711

Email

absar0711@gmail.com

Gender

Male

Date of Birth

August 10, 1994

Marital Status

Married

Nationality

Bangladeshi

Father's Name

Md Abul Kalam

Mother's Name

Most Fatema Begum

Religion

Islam

National ID No.

19941511876000081

LANGUAGES

Bengali

Fluent in Bengali

English

Full working knowledge in English

SKILLS

Management skill

Presentation and Public Speaking

Leadership and Team
Management

Effective Communication

Teamwork and Collaboration

Work Ethics Professionalism

Responsible & Organized

Creativity and Innovation

Computer

Microsoft Word
Microsoft Excel
Internet browsing
Email communication

INTERESTS

Playing Cricket

Playing Badminton

Travelling

Reading



■ Higher Secondary Certificate (HSC), Business Studies |

Gachbaria Govt. College

Chattogram

2012

Score: GPA: 3.60/5.00

■ Secondary School Certificate (SSC), Business Studies |

Kanchanabad High School

Chattogram

2010

Score: GPA: 4.13/5.00

CERTIFICATIONS

■ Foundation training | Islami Bank Bangladesh PLC

IBTRA online

12 November 2020 — 16 November 2020

REFERENCES

■ Md Kamal Uddin | Ex RSO, Chattogram Region

Kiam Metal Industries Limited

☎ +880 1829-675694 ✉ kamaluddinctg@gmail.com

■ Mohimenul Islam Chowdhury

LankaBangla Finance

Officer

☎ +8801313795808 ✉ mohimenul.chowdhury@lankabangla.com

DECLARATION

I certify that the above particulars made by me herein are complete and true to the best of my knowledge and belief.

Nurul Absar