

Curriculum Vitae
Of
Md. Rahat Miah



Address:

Chowmatha, Barishal 8200, Barishal

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Career Objective:	
	Working with responsibility is my passion. Since 2017, I am doing data entry jobs with some local clients, and some marketing projects. Though I am a student, I managed to develop a few skills like convincing people, excellent social communications with trusted transactions, and most importantly, I work with determination.
Skills	
	Expert in web research, data mining, data entry. Can do product listing & e-mail marketing. Also, Have a good practice of both Digital marketing using Social Media & Analog Marketing. Computer Applications: MS-Office, E-mail, Chrome. Have good communication skills in Bengali & English.
Experience:	
	Organization Name: DC Office, Record section, Barishal. Designation: Data entry operator Time period: Jan 2019 - Feb 2020 Job responsibility: Making soft files of the land-related documents and upload them on the server.
	Organization Name: Toha Education Care , an authorized educational Institution, Barishal. Designation: Marketing Officer Time period: Dec 2017 - Dec 2018 Job responsibility: Letting people know about Toha Education Care, Manage new students, Maintaining a team of marketers.

Education:		
		Honours - Result: GPA: 2.41 - Passing Year: 2020 - Department: English - Institute: Govt Syed Hatem Ali College, Barisal. (National University)
		HSC - Result: GPA: 5.00 - Passing Year: 2015 - Group: Science - Institute: Agarpur Degree College - Board: Barisal
		SSC - Result: GPA: 5.00 - Passing Year: 2013 - Group: Science - Institute: Agarpur A.M. High School - Board: Barisal

Personal Details		
		Full Name : Md. Rahat Miah Father's Name : Md. Zorzis Miah Mother's Name : Mrs. Shamima Begum Present Address : Chowmatha, Barishal 8200, Barishal Permanent Address : Agarpur, Babugonj, Barishal Date of Birth : 13/05/98 Sex : Male Marital Status : Unmarried Religion : Islam Nationality : Bangladeshi Blood Group : A(+) ve

Announcement		
		I do hereby declare that the above information provided here is accurate to the best of my knowledge and no misinformation is given.

Date

Signature