

**RESUME
OF
Most. Asma Akther**



Mailing address:

Vill: Paschim Kachadia, Post: Kalikabari
Thana: Aminpur, Upazila: Bera, Dist: Pabna
Contact No: 01758-113909

Career Objective:

To work for an organization using my knowledge and experience based to the best of my ability to achieve best results and to add value to my post together with initiative ideas. My ultimate aim is to work as an active member of an energetic team in a large environment so that. I can exploit my full potential.

Educational Qualification:

Bachelor of Business Studies (B.S.S)

Name of Institution	: Omar Gani M.E.S. College, Chittagong
Board	: National University
Result	: 2.64 out of 4
Passing year	: 2017

Higher Secondary Certificate (H.S.C)

Name of Institution	: Pahartali College, Chittagong
Board	: Chittagong
Group	: Business Studies
Result	: 2.10 out of 5
Passing year	: 2014

Secondary School Certificate (S.S.C)

Name of Institution	: T.P.P Colony Primary & High School, Chittagong
Board	: Chittagong
Group	: Business Studies
Result	: 3.13 out of 5
Passing year	: 2011

Language:

English (Reading, Speaking, and Writing)
Bengali (Reading, Speaking, and Writing)

Skill:

Computer: Basic Computer Knowledge & others: Internet Browsing & E-mail corresponding

Interest:

Traveling, Reading Book, Make a Friendship with others and every moment I try to gather new knowledge and participate in social activities

Abilities:

- Hard working, prepared to work long hours of necessary.
- Confident and friendly as person, smart, energetic and always cheerful.
- Ability to work in a team.
- Ability to manage and work independently and under pressure.
- Strong managerial, analytical, leadership and interpersonal communication skills.

Personal Information:

Name	:	Most. Asma Akther
Father's Name	:	Md. Samsul Haque
Mother's Name	:	Mst. Rokeya Begum
Date of Birth	:	31 th December, 1993
Permanent Address	:	Vill: Paschim Kachadia, Post: Kalikabari-6683 Thana: Aminpur, Upazila: Bera, Dist: Pabna
Present Address	:	Vill: 772/A, T.P.P Colony, Post: Pahartali-4202 Thana: Khulshi, Dist: Chittagong
Nationality	:	Bangladeshi (By Birth)
Gender	:	Female
Religion	:	Islam
Marital Status	:	Unmarried
Blood Group	:	B+

Declaration:

I hereby declare that all the resume's furnished above are true, complete and correct to the best of my knowledge and belief.

Signature:

(Most. Asma Akther)

Date: