

**Mailing Address:****MD ABUL BASAR**

House:38/10,Alif housing Adabor

Mohammadpur Dhaka-1207

Cell No: **01745986798, 01880274720**

E-Mail: bashar111298@ gmail.com

CAREER OBJECTIVE

I have a vision to see myself in a highly efficient administrative position of a dynamic organization where I can utility my learning, interpersonal skill, analytical ability and adaptability for further development.

ACADEMIC QUALIFICATIONS**Masters of Social Science(M.S.S)**

University	:	University Of Dhaka
Institution	:	Govt. Bangla College
Subject	:	Political Science
Result	:	CGPA-2.63 (Out of 4.00)
Session	:	2020-2021

Bachelor of Social Science (Hon's)

University	:	University Of Dhaka
Institution	:	Govt. Bangla College
Subject	:	Political Science
Result	:	CGPA-2.53 (Out of 4.00)
Session	:	2015-2016

Higher Secondary Certificate (H.S.C) / Alim

Institution	:	Charkalekhan Adarsha College
Board	:	Barishal Board
Group	:	Humanities
Passing Year	:	2015
Result	:	GPA- 3.75 (Out of 5.00)

Secondary School Certificate (S.S.C) / Dakhil

Institution	:	Laxmipur Dakhil Madrasah
Board	:	Bangladesh Madrasah Education Board, Dhaka
Group	:	General
Passing Year	:	2013
Result	:	GPA- 4.38 (Out of 5.00)

COMPUTER SKILL

- ✖ Good Typing Skills Bangla & English.
- ✖ Computer Office Program: MS. Word, MS. Excel & Power Point.
- ✖ Good Knowledge With Graphic Design- Adobe Photoshop, Adobe Illustrator & Web Design.
- ✖ Computer Hardware Installation & Operating System Installation.

PERSONAL DETAILS

- ✖ Certificate Name : MD ABUL BASAR
- ✖ Father's Name : MD HAKIM JAMADER
- ✖ Mother's Name : SAJEDA BEGUM

- ✖ Permanent Address : Vill:Laxmipur P.O: Jalalabad
P.S:Muladi, Dist :Barishal.

- ✖ Date of Birth : 11-12-1998
- ✖ Nationality : Bangladeshi (By birth)
- ✖ NID NO : 3305763751
- ✖ Religion : Islam
- ✖ Sex : Male
- ✖ Blood Group : A+
- ✖ Marital Status : Unmarried

LANGUAGE PROFICIENCY

- 📖 Bengali
- 📖 English

SKILLS & ABILITIES

- 🔗 Thinking, Decision making, Problem solving skills.
- 🔗 Planning & organizing abilities.
- 🔗 Creative, insite full & innovative, Emotional intelligence.
- 🔗 Critical Honest, Sincere and punctual in work.
- 🔗 Time Management in work.

TRAINIG & ACHIEVEMENTS

- 🔗 Computer Operation (NTVQF Level-1 Certified).
- 🔗 Training Duration: (07 April 2025 -06 June 2025) Successful Completed.
- 🔗 Institution: NTVQF Level-1 Certification Under Muslim Aid Uk Bangladesh.

REFERENCE

Faysal Ezaz Risan
Instructor (Graphic Design)
Muslim Aid TVET Center
Mobile No: 01722162256

Aysha Ali Shanta
Assistant Delivery Support Engineer
(NTP Solutions).
Mobile No: 01689008461

DECLARATION

I the undersigned do here by state that to the base of my knowledge and belief, the above mentioned data correctly described my qualification and me.

(MD ABUL BASAR)

Date: