

Curriculum vitae of

MD : Rahat Babu

Vill: Subornosara, P.O: Subornosara,

P.S: Belkuchi, Dist: Sirajgonj.

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CAREER OBJECTIVE:

To build up a successful carrier in a challenging position at an organization where creativity, sincerity, skill and performance are the criteria for one's appraisal.

PERSONAL INFORMATION:

Name	: Md. Rahat Babu	
Father's name	: Md. Altab Hossain	
Mother's name	: Mst. Hawa Khatun	
Present address	: Vill: Subornosara, P.S: Belkuchi,	P.O: Subornosara, Dist: Sirajgonj.
Permanent address	: Vill: Subornosara, P.S : Belkuchi ,	P.O: Subornosara, Dist: Sirajganj.
Date of birth	: 10 April 1999	
Gender	: Male	
Marital status	: Married	
Religion	: Islam	
Nationality	: Bangladeshi (by birth)	
Height	: 5'8"	
National Id no	: 3754719007	

LANGUAGE PROFICIENCY:

English: Productive and Receptive skill both are Excellent.

Bengali: Productive and Receptive skill both are Excellent.

COMPUTER SKILLS:

➤ DIPLOMA IN COMPUTER SCIENCE AND ICT (6 MONTH COURSE)

Office Packages: MS Office- (MS Word, MS Excel, Eccess and Power point etc.)

PERSONAL TRAITS:

- Willingness to learn and work hard, proactive thinking and result oriented
- Able to cope with changing environment
- Good organization and interpersonal communication skills

- Able to work independently and as part of a team

ACADEMIC QUALIFICATION:

BACHELOR OF BUSINESS STUDYS ADMINISTRATION (BBA 4 YEARS)

Name of Institute : Sirajganj Govt. College, Sirajganj
 Department : Management studies
 Year of passing : 2023
 Result : 2.48
 Board : National University

HIGHER SECONDARY CERTIFICATE (HSC)

Name of Institute : Belkuchi govt College.
 Group : Business studies
 Year of Passing : 2017
 Result : GPA- 3.92
 Board : Rajshahi Board

SECONDARY SCHOOL CERTIFICATE (SSC)

Name of Institute : Shohagpur Natun Para A.S High School
 Group : Business studies
 Year of Passing : 2015
 Result : GPA- 4.44
 Board : Rajshahi Board

WORK EXPERIENCE:

Organization name : Purbani Fashion limited
 Post name : Computer Operator of Store
 Start date : 03/03/2020
 End date : 30/09/2021
 Responsibility : I have 5 years experience of all Kinds Cash Memo
 & manage Store receive and delivery.

OTHER EXPERIENCE : Trainer of Sisir computer + Labib Computer Traning Center .

CERTIFICATION:

I hereby, declare to the best of my knowledge and belief that this resume correctly describes my qualifications, experiences to me, and I realize that my willful misstatement described herein may result me in disqualification or dismissal, if engaged. Thanks for going through my resume.

Signature :
(Rahat Babu)

Date: