

SHAMSHAT MINA



PHONE

+8801833 051 711

EMAIL

minashamshat@gmail.com

ADDRESS

C/O: Abdul Mozid,
11 No Yakub Nagar,
PO: GPO-4000, PS: Kotowali
Chattogram.

PROFESSIONAL SKILLS

- MS Word, Excel, Power point)
- Internet Browsing & Email

BIOGRAPHY

- Father's Name : Abdul Mozid
- Mother's Name : Fatema Begum
- Date of Birth : May 18th, 1995
- Nationality : Bangladeshi
- National ID No : 4652974066
- Religion : Islam
- Marital Status : Married

OBJECTIVE

To Support the Growth and Profitability of an Organization that Provides Challenge, Encourages, Advancement and Rewards Achievement to Utilize my Substantial Experience, Skills and Proven Abilities in an Automotive Position.

EDUCATIONAL QUALIFICATION

Masters of Social Science (M.S.S)

2019

National University

Political Science

Govt. Chittagong College, Chattogram

GPA 2.88 out of 4.00

Bachelor of Social Science (B.S.S PASS)

2015

National University

Govt. City College, Chattogram

Result: Second Class

Higher Secondary Certificate

2012

Govt. City College,

Chattogram Board

Group: Humanities

GPA 2.30 out of 5.00

Secondary School Certificate

2010

Chittagong Girls High School,

Chattogram Board

Group: Humanities

GPA 3.75 out of 5.00

WORK EXPERIENCE

TOTAL YEARS OF EXPERIENCE : 05 YEARS

■ **Duration : 02nd August, 2015 to 21st October, 2021.**

- Company Name : **BRAC (NGO)**
- Company Location : Kotowali, Chattogram.
- Designation : Cashier
- Department : Accounts

PERSONAL SKILLS

- Communication
- Team work
- Adaptability
- Time Management

INTERESTS

- Music
- Travelling

LANGUAGES EFFICIENCY

- As a second language, I have good proficiency over both written & spoken English.

PERMANENT ADDRESS

C/O: Abdul Mozid
11 No Yakub Nagar,
Post Office: GPO – 4000,
Police Station : Kotowali,
District: Chattogram

REFERENCES

Mohammad Emraj
Junior Officer
Islami Bank Bangladesh
Head Office, Dhaka
Cell: 01855815537

Giash Uddin Chowdhury
Junior Officer
Islami Bank Bangladesh
Ramu Branch, Chattogram
Cell: 01813265127

DECLARATION

I, hereby declare that to the best of my knowledge and belief, the information stated above correctly describes my qualifications and me.

Shamshat Mina

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