

PRITY BARUA

Mailing Address:

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CAREER OBJECTIVE

To have a changes and projects that gives me something new to learn and that will enable me to enhance my knowledge and skills. To be a part of a well tuned team that works as a team to fulfill their duty.



EDUCATIONAL QUALIFICATION:

• **Masters of Arts (M.A)**

- * University : National University
- * Subject : English
- * Result : CGPA- 2.94 (Out of 4.00)
- * Passing Year : 2021

• **Bachelor of Arts (B.A Hon's)**

- * University : National University
- * Subject : English
- * Result : CGPA- 2.68 (Out of 4.00)
- * Passing Year : 2020

• **Higher Secondary Certificate (HSC)**

- * Institute Name : Giri Moitri Degree College
- * Board : Chattogram
- * Group : Science
- * Result : GPA- 4.50 (Out of 5.00)
- * Passing Year : 2016

• **Secondary School Certificate (SSC)**

- * Institute Name : Rani Nihar Debi Govt. High School
- * Board : Chattogram
- * Group : Science
- * Result : **GPA- 4.63** (Out of 5.00)
- * Passing Year : 2014



INTEREST & HOBBIES:

Reading Book & Painting.



COMPUTER SKILL

Office Management With Application course completed to Bangladesh Computer Council and Good performance in typing.



KEY QUALITIES:

- ✓ Good Communication Skill.
- ✓ Honest & Dedicated to my own duties.
- ✓ Impressive communication skills and able to work with groups.
- ✓ Dynamic, Enthusiastic, Proactive, Resourceful and Energetic in nature.
- ✓ Ready to work under pressure.
- ✓ Self-confidence.



LANGUAGE FLUENCY

- English : Fair reading, writing & speaking ability.
- Bengali : Standard & Chattogram dialect.



EXPERIENCE

Had been working as a Post of ‘Service Representative Officer’ GENEX, Agrabad, Chattogram. For 3 Months.



PERMANENT ADDRESS:

Vill- Bakor Ali Bill, P.O- Bajalia, P.S- Satkania, Dist- Chattogram.



PERSONAL DETAILS:

- Father’s Name : Montu Barua
- Mother’s name : Ruby Barua
- Date of Birth : 5th February, 1999
- Home District : Chattogram
- Gender : Female
- Nationality : Bangladeshi (by birth)
- NID No : 6003121180
- Blood Group : O+
- Marital Status : Unmarried
- Religion : Buddhist



DECLARATION

I do hereby declare that all information here is true to my knowledge. If required and where applicable, this document can be supported by appropriate authentic Certificates/Papers.

Sincerely,

Prity Barua