

RESUME OF BIPUL MIAH

Present Address: Narashingpur, Ashulia, Savar, Dhaka.
Mobile: +8801537180471 (WhatsApp), +8801871105531
E-mail: bipulmiah006@gmail.com.



Career Objective :

To obtain a challenging position as Junior Accountant in a reputed financial organization where I can utilize my analytical, communication, and problem-solving skills to contribute to business growth and professional development.

Career Summary :

Energetic and detail-oriented Political Science graduate with strong computer skill and communication skill. Experienced in preparing fabric inspection reports at Sharmin Group. Committed to teamwork, accuracy, and timely task completion.

Working Experience :

Position	organization	Duration	Responsibilities
Fabric inspector and Report maker.	Sharmin Group	2023-Till now	• Prepared daily inspection reports make. • Coordinated with quality and planning department. • Ensured report accuracy and documentation.

Academic Qualification Details :

Degree	Institution	Year	Result
M.S.S (Political Science)	National University	2022	1 st Division
B.S.S (Political Science)	National University	2021	High 2 nd Division
H.S.C (Arts)	Dhaka Board	2017	GPA 3.42
Dakhil (General Group)	Madrasha Board	2015	GPA 4.44

Computer Literacy :

- Good knowledge of MS Word, MS Excel, MS Access & PowerPoint
- Internet browsing, E-mail communication, and report preparation
- Fast typing speed in both English and Bangla

Language Proficiency :

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High

Personal Information :

Name : Bipul Miah
Father's Name : Chan Miah
Mother's Name : Maleha Akter
Address : Vill: Vazithpur, Po- Madan, P.S- Madan, Dist: Netrakona,
Division: Mymensingh, Bangladesh.
Date of Birth : 22/08/1998
National ID No : 1508340369
Blood Group : O+
Marital Status : Unmarried.

Certification for all of Above :

I, The undersigned certify that to the best of my knowledge and belief. This resume correctly describes my qualifications and myself. I understand that of any wilful misstatement describes herein my lead to my disqualification or dismissal, if employed. I will be always ready to submit the necessary evidence papers if required to certify those.

Signature: _____

Date: _____