

**Mailing Address:****C/O: Abdus Samad**

P.O- Bhurulia & P.S.: Shyamnagar,

Dist: Shatkhira

Cell No: 01617472281

E-Mail: rubelhasan8270@gmail.com

My Name:**Rubel hasan****CAREER OBJECTIVE**

I have a vision to see myself in a highly efficient administrative position of a dynamic organization where I can utility my learning, interpersonal skill, analytical ability and adaptability for further development.

ACADEMIC QUALIFICATIONS**Masters of Science Administration:**

University	:	National University
Institution	:	Satkhira Govt.College, Satkhira
Subject	:	Zoology
Result	:	CGPA-3.44(Out of 4.00)
Session	:	2020-2021

Bachelor of Science Administration (Hon's)

University	:	National University
Institution	:	Satkhira Govt.College ,Satkhira
Subject	:	Zoology
Year	:	2020
Session	:	2016-2017
Result	:	CGPA-3.07 (Out of 4.00)

Higher Secondary Certificate (H.S.C)

Institution	:	Bhurulia Shirajpur School And College
Board	:	Jashore Board
Group	:	Science
Year	:	2016
Result	:	GPA- 3.75 (Out of 5.00)

Secondary School Certificate (S.S.C)

Institution	:	Bhurulia Shirajpur School And College
Board	:	Jashore Board
Group	:	Science
Year	:	2014
Result	:	GPA- 4.31 (Out of 5.00)

COMPUTER SKILL

- ✖ Computer Office Program: MS. Word, MS. Power Point.
- ✖ Internet, Browsing.

PERSONAL DETAILS

- ✖ Certificate Name : Rubel Hasan
- ✖ Father's Name : Abdus Samad
- ✖ Mother's Name : Rabeya Khatun
- ✖ Permanent Address: Vill:-Teghoria, P.O:- Bhurulia
P.S:-Shyamnagar, Dist:-Satkhira.
- ✖ Date of Birth : 17-07-1998
- ✖ Nid : 7806239492
- ✖ Nationality : Bangladeshi (By birth)
- ✖ Religion : Islam
- ✖ Sex : Male
- ✖ Blood Group : O+
- ✖ Marital Status : Married
- ✖ Height : 5 Feet 4
- ✖ Weight : 60

LANGUAGE PROFICIENCY

- 📖 Bengali
- 📖 English

SKILLS & ABILITIES

- 🔗 Critical Thinking, Decision making, Problem solving skills.
- 🔗 Planning & organizing abilities.
- 🔗 Creative, insite full & innovative, Emotional intelligence.
- 🔗 Honest, Sincere and punctual in work.
- 🔗 Time Management in work.

INTERESTS

- 🔗 Reading, Writing, Magazine and Book.

DECLARATION

I, the undersigned do here by state that to the base of my knowledge and belief, the above mentioned data correctly described my qualification and me.

(Rubel hasan)

Date: