



PROFILE

I want to utilize my knowledge, educational qualification and skills and want to be a part of any section. But I prefer designing, report writing, editing, and project work management. I want to assist the organization towards the achievement of its goal.

B.Sc. in Computer Engineering

HUMAYRA ANTARA

CONTACT

Cell: +88 01533958004

Email: humayra.antara014@gmail.com

Address: Mirpur-12, Dhaka-1216

EXPERTISE

Computer Operating	
HTML5, CSS3 & Bootstarp	
IT Support Service	
WordPress	
Adobe Photoshop	
Adobe Illustrator	
Adobe Premiere Pro	
Microsoft Office	

LANGUAGE

Bangla	: Native
English	: Fluent in F2F Conversation
Hindi	: Conversational

WORK EXPERIENCE

Total Year of Experience: 1.4 yrs

1. Executive IT (0.8 yr)

(2 May 2023 - Continuing)

Agril Foods Limited

Area of Expertise:

E commerce (0.3 yr), ERP and IT System Management (0.4 yr)

Duties/Responsibilities:

Troubleshooting Problem Solve, ERP Software, E-Commerce Website Management

2. Technical Writer (0.6 yr)

(2 Sep 2017 - 2 Mar 2018)

Software for Human

Area of Expertise:

Technical and Commercial Documentation (0.6 yr)

Duties/Responsibilities:

Article Writing

TRAINING SUMMARY

Training Title	Institute	Duration	Year
Video Editing	Techaloy	On Going	2023
WordPress	Problem Ki Academy	5 Months	2022

PROJECT WORK

- ❖ Food Bank (Online Web Application; Language: PHP, HTML, CSS, JAVASCRIPT, PHP, MYSQL)
- ❖ Digital Logic Design (Full Adder, ALU)
- ❖ www.agrilfoods.com

CO-CURRICULAR ACTIVITIES

Social Work
Gardening
Good Team Player

SELF APPRAISAL

Honest and punctual
Strong presentation skill
Very good coordination skill
Enthusiastic
Hard working

DECLARATIONS

I, Humayra Antara, hereby declare that the above-furnished information is true according to the best of my knowledge and belief.

SIGNATURE

Name: Humayra_Antara

Date : 21-01-2024

EDUCATIONAL QUALIFICATION

❖ B.Sc. in Computer Science and Engineering

Ahsanullah University of Science & Technology

- CGPA : 3.14 (Out of 4.00)
- Passing Year : 2018

❖ Higher Secondary School Certificate (H.S.C)

Rajuk Uttara Model College, Dhaka

- CGPA : 5.00 (Out of 5.00)
- Passing Year : 2012

❖ Secondary School Certificate (S.S.C)

Saleha Ishaque Govt Girls' High School, Sirajganj

- CGPA : 5.00 (Out of 5.00)
- Passing Year : 2010

PERSONAL DETAILS

Father's Name : Md. Daulat Karim
Mother's Name : Arjumandara
Date of Birth : 2 Feb 1994
Gender : Female
Marital Status : Single
Nationality : Bangladeshi
Religion : Islam
Permanent Address : House no-401, Holding no-1162/1, Fuldighi Word no-13, Bogura
Current Location : Dhaka
Blood Group : O-
NID : 6415115127

REFERENCE

Name : Md. Humayun Kabir
Organization : King Feeds Limited
Designation : AGM
Contact : +880 1923829889
Email : 86himu@gmail.com