

RESUME OF *Saiful Islam*

Mobile: +8801834-529179

E-mail: saifulislamo183452@gmail.com



Career Objectives:

To work with sincerity and integrity in a challenging atmosphere where my talent and knowledge will significantly contribute to the organizations target achievement and to become a successful personality with excellent career where hard work strict discipline and creative problem solving are the corner stone of success.

Educational Qualification:

❖ Bachelor of Business Administration (BBA):

- Name of the institution : Saikat Govt. College
- University : National University
- Group : Accounting
- Passing Year : 2023
- Result : 2.82 (out of 4.00)

❖ Higher Secondary School Certificate (HSC):

- Name of the institution : Hatiya Degree College
- Board : Comilla
- Group : Business Studies
- Passing year : 2019
- Obtained G.P.A : 2.58 (Out of 5.00)

❖ Secondary School Certificate (SSC):

- Name of the School : Sukchar Mofiza High School.
- Board : Comilla
- Group : Business Studies
- Passing year : 2017
- Obtained G.P. A : 3.59 (Out of 5.00)

Achievements:

- Strong communication and interpersonal skills.
- Good analytical and problem solving skills.

Computer Liability:

Working Operating System, Microsoft Office Application, Internet Browsing etc.

Language Skills:

- 1. Bangle (Good).
- 2. English (Good).

Relevant Skills:

- Capable of working in a team as well as independently.
- Comfortable with working long hours in the site as well as an organization.
- Fluent in speaking, writing & listening in both English and Bengali.

Personal Information:

✓ Name	:	Saiful Islam
✓ Father's Name	:	Saim Uddin
✓ Mother's Name	:	Sufia Begum
✓ Date of Birth	:	29 December 2000
✓ Religion	:	Islam
✓ Sex	:	Male
✓ Marital Status	:	Unmarried
✓ Height	:	5 Feet 6 Inch
✓ Weight	:	60 kg.
✓ Blood Group	:	O+ (ve)
✓ Birth Place	:	Noakhali
✓ Nationality	:	Bangladeshi (by birth).
✓ NID No	:	8262268942

Present Address & Permanent Address:

○ Village	:	Dokhin Gamchakhali,
○ Post Office	:	Mofiza-3891
○ Thana	:	Hatiya
○ District	:	Noakhali.

Declaration:

“I do hereby declare and certify that all the information stated above in this curriculum vitae are true and complete to the best of my knowledge and belief”

Saiful Islam

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