

Curriculum Vitae of Rajia Begum



C/O- Rajia Begum
Vill: Modhuziri, Ward No: 07.
P.O: Lama, Upazila: Lama,
District: Bandarban

Contact No:
Mobile No: 01878-833344

CAREER OBJECTIVES:

I want to obtain such a position where I could manipulate my Academic & Working knowledge potentially to flourish my career and also to establish myself as an expert one in the related field so that I could contribute in the welfare and enhancement of the of organization.

PERSONAL INFORMATION:

Full Name : Rajia Begum
Father's Name : Ruhol Amin
Mother's Name : Rubina Akter
Present Address : Vill: Modhuziri, Ward No: 07, Lama Municipality
P.O: Lama, Upazila: Lama, District: Bandarban.
Permanent Address : Vill: Modhuziri, Ward No: 07, Lama Municipality
P.O: Lama, Upazila: Lama, District: Bandarban.
Mobile No : 01878-833344.
Nationality : Bangladeshi (By birth)
Date of birth : 07th May 2001.
Gender : Female.
Merital Status : Married.

CAPABILITIES:

- Able to work under pressure.
- Able to adapt with situation quickly.
- Able to think clearly in needed situation.
- Take effective decision in needed situations.
- Can carry on multiple tasks at a time.
- Enthusiastic, self motivate industrious and punctual.

ACADEMIC PROFILE:**Bachelor of Business Administration (BBA)**

Institute : Chakaria Abashik Mohila College.
Department : Accounting.
Status : 4th Year Final Exam Running.

Higher Secondary Certificate (HSC)

Institute : Govt. Matamuhuri College.
Board : Chottagram Board
Group : Business Studies
Passing Year : 2019
Result : GPA 3.17

Secondary School Certificate (SSC)

Institute : Lama Girls High School.
Board : Chottagram Board.
Group : Business Studies.
Passing Year : 2017
Result : GPA 4.18

EXPERIENCES:

Name of organization	Address of organization	Designation	Major responsibilities	Date of joining	End date
Brac UNICEF	Cox's Bazar	Teacher	Teaching	1 st May 2018	5 th Sep 2021

TRAINING:

Title of training/workshop	Institution	Major Topics Coved	Duration	Training Year
Ansar VDP Basic Training	Alikadam Upazila Ansar VDP Department	Village Training of Defense Forces	10 days	2018

COMMITMENT:

I am quite confident that with my all qualifications acquired knowledge and enthusiasm, I would be able to perform all the duties and Responsibilities assigned on me in Connection with my job.

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(Rajia Begum)

Date: .05.2026