

RESUME OF PROMITA CHAKMA



Contact Address:

C/O: TTC Road, Rangamati Sadar, Rangamati.

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Career Objective:

I want to begin my career within an organization where my education experience and communication skills will be maximized and I can anticipate making progress in goal oriented performance for the benefit of my employer.

Academic Details:

- | | |
|---------------------|--|
| a) Name of the Exam | : Bachelor of Social Science (B.S.S-Pass) |
| University | : Bangladesh Open University |
| Group | : BSS (Pass) |
| Passing year | : 2020 |
| Result | : CGPA-2.24 (Out of 4.00) |
| b) Name of the Exam | : Higher Secondary School Certificate (H.S.C) |
| Institution | : Rangamati B.M. Institute, Rangamati |
| Board | : BTEB |
| Group | : Business Management |
| Passing year | : 2015 |
| Result | : GPA-4.13 (Out of 5.00) |
| Roll No | : 744178 |
| c) Name of the Exam | : Secondary School Certificate (S.S.C) |
| Institution | : Technical Training Centre, Rangamati |
| Board | : BTEB |
| Group | : Welding Work |
| Passing year | : 2010 |
| Result | : GPA-3.95 (Out of 5.00) |
| Roll | : 176317 |

Computer Proficiency:

- Microsoft Office (MS Word, MS Excel, MS PowerPoint).
- Internet Browsing (Web Browsing, E-mail).

Personal Details:

Name : **Promita Chakma**
Father's Name : Abhijan Chakma
Mother's Name : Jhala Chakma
Date of Birth : 22 October 1994
Height : 5 feet 3 Inch
Weight : 55 Kg
Blood Group : A (+ve)
Nationality : Bangladeshi By Birth
Religion : Buddhism
Marital Status : Married
Sex : Female
NID No. : 555 199 5789
Present Address : Vill-TTC Road, Ward No-09, Rangamati Paurashava
P.O- Rangamati-4500, P.S- Rangamati Sadar,
Dist- Rangamati.
Permanent Address : Vill- Ananta Master Para, Ward No-01,
Khagrachari Paurashava, P.O- Khagrachari-4400,
P.S- Khagrachari, Dist- Khagrachari.

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High
Chittagong Dialect	High	High	High

Working Interest:

- ✓ Interaction with people.
- ✓ Be a part of Social activities.

Other Skills:

- Capability and organizing and leading a group.
- Ability to work independently as well as group.
- Capability of communicating with people effectively and smoothly.

Declaration:

I, the undersigned, declare that to the best of my knowledge and belief, the information given in these curriculum vitae are true, complete and accurate: my qualification, my efficiency references and me.

Promita Chakma
(Promita Chakma)