

CURRICULUM VITAE

OF

Md. Labu Sarker

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CONTACT ADDRESS :

Name : Md. Labu Sarker

C/O : Md. Abdur Rashed

Village: Rajbari, Post Office: Khasrajbari, Upazila: Kazipur, District: Sirajganj,

Mobile: 01794-483371

CAREER OBJECTIVE :

I am a self motivated, dynamic, young energetic, ambitious & hard working person looking for challenging job where I can apply my knowledge & experience to do something innovative and creative that gives me mental satisfaction.

EDUCATIONAL ACHIEVEMENT :

Bachelor of Business Studies (B.B.S Pass)

- ❑ Institution : Afzal Hossain Memorial College, Kazipur, Sirajganj.
- ❑ Group : B.B.S
- ❑ Passing Year : 2020
- ❑ Result : CGPA 2.96 (Out of 4.00)
- ❑ Board : National University.

Higher Secondary Certificate (H.S.C):

- ❑ Institute : Natuarpara College, Kazipur, Sirajganj.
- ❑ Group : Business Studies
- ❑ Passing Year : 2017
- ❑ Result : GPA 3.75 (Out of 5.00)
- ❑ Board : Rajshahi Education Board.

Secondary School Certificate (S.S.C):

- ❑ Institute : Khasrajbari High School, Kazipur, Sirajganj.
- ❑ Group : Business Studies
- ❑ Passing Year : 2015
- ❑ Result : GPA 3.33 (Out of 5.00)
- ❑ Board : Rajshahi Education Board.

COMPUTER TRAINING INFORMATION :

- ❑ Completed six month computer office application course by Bagladesh Technical Education Board, Dhaka.

COMMUNICATION SKILL:

- ❑ Sxcellent numerical, administrative , communication & interpersonal skill.
- ❑ Able to prepare and implement strategic planning.

SPECIAL SKILL :

- ☐ To do work under pressure with highest paticnt.
- ☐ Able to work independently as a header of member of any team.
- ☐ Well managing ability enjoys interacting with people from all walks of life.
- ☐ Good communication ability.
- ☐ Good presentation ability.
- ☐ Strong desires for leading a life with dignity sincerity.

LANGUAGES :

<u>Language</u>	<u>Reading</u>	<u>Writing</u>	<u>Speaking</u>
Bangla	Excellent	Good	Excellent
English	Good	Good	Good

PERSONAL INFORMATION :

- ☐ Name : **Md. Labu Sarker**
- ☐ Father's Name : Md. Abdur Rashed
- ☐ Mother's Name : Most. Zhorna Khatun
- ☐ Permanent Address : Village: Rajbari, Post Office: Khasrajbari-6710
Upazila : Kazipur, District : Sirajganj.
- ☐ Date of birth : 20th December 1998
- ☐ Nationality : Bangladeshi (By birth).
- ☐ National ID No : 3307176796
- ☐ Religion : Islam.
- ☐ Marital Status : Unmarried.

PHYSICAL INFORMATION :

- ☐ Gender : Male
- ☐ Height : 5 Feet 5Inches
- ☐ Weight : 51 kg.
- ☐ Blood Group : O⁺ (Positive)

DECLARATION :

Undersigned certify that to the best of my knowledge and belief, these data correctly describe me and my qualification.

Date :



Signature
Md. Labu Sarker