

Date: 21.06.2025

To
Director,
HRD and Admin
Resource Development Foundation (RDF)
RDF Bhaban, House# 21, Road# 12,
Pisciculture Housing Society, Block # Kha,
(Shekhertek), Adabor, Dhaka-1207

Sub: An Application for the post of “Field Facilitator-Inclusive and Quality Education (IQE)”.

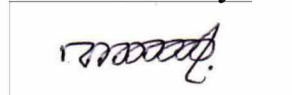
Dear Sir,

In response to your advertisement in the “**bdjobs.com**” online job posting for the post of “**Field Facilitator Inclusive and Quality Education (IQE)**”. I would like to forward have with my details C.V to support my candidature in favorite of your kind consideration. Hope my educational background will make me an ideal candidate to fulfill your requirements.

In the circumstance stated above. I hope that you would be kind enough to give me the opportunity to face the interview to prove my competence for the post.

Look for word to getting your kind response with thanks and very best regards.

Your Sincerely



(Md. Abul Basher)

21-06-2025

Enclose:

01. CV.
02. Pass port size Color Photograph.
03. All Academic Certificate copy.
04. NID Copy.
05. Experience Certificate.
06. Driving Lenience.

RESUME OF MD. ABUL BASHER



Contract Address:

C/O: Md. Farid Uddin

Village: South Barolabongola, Post: Barguna

Upazilla: Barguna Sadar, Dist: Barguna.

Mobile: 01750272243

E-mail: mdbasher1993@gmail.com

Career Objective:

I am looking forward to build my career in any reputed & challenging position, I can prove my skills and abilities through hard work and professional with any team oriented or individual activity in Growth oriented environment.

Educational Background:

Name of Degree Masters of Business Administration (MBA)

Institution : Barguna Govt. College, Barguna.
Subject : Accounting
Year of Passing : 2015
Result : 2.78 (out of 4.00)
University : National University.

Name of Degree Bachelor of Business Administration (BBA)

Institution : Barguna Govt. College, Barguna.
Subject : Accounting
Year of Passing : 2014
Result : 2.73 (out of 4.00)
University : National University.

Higher Secondary Certificate (HSC)

Institution : Barguna Govt. College
Group : Business Studies
Year of passing : 2010
Result : 3.70 (out of 5.00)
Board : Barishal

Secondary School Certificate (SSC)

Institution : Bashbunia Secondary School
Group : Science
Year of passing : 2008
Result : 3.94 (out of 5.00)
Board : Barishal

Computer Proficiency:

Internet Skills: : Having knowledge about Internet Browsing
E-mail Handling

Skills on Application Software: MS office 2007/ 2010/ 2013
(MS Word, MS Excel, MS Power Point)
Capable to operate most of the application software's.

Language Skill:

- **English** : Proficiency in Reading, Writing & Listening.
- **Bengali** : Mother tongue.

Personal Position & Experience:

Previous Job # 01

Name of Organaization	: SAINT-Bangladesh
Funded by	: Save The Children
Name of Technical partner	: Save The Children
Project Name	: Integrated Child Development Program - Shishuder Jonno (ICDP-SJ)
Designation	: Union Facilitator (Education)
Job Location	: Charkalekhan,Muladi,Barishal.
Duration	: 07 October 2025 To till now.

Major Responsibilities: (ECCD & Basic Education Component)

- Visited and supported EYPP centers to ensure quality early childhood education for 4+ children.
- Community-based Early Literacy and Math (ELM) parenting session follow up (3-5 years children)
- Organized and participated in ECCSP campaigns to raise awareness on early childhood care and stimulation.
- Visited Community Clinics to integrate ECCD messages with health services and strengthen collaboration.

Fathers Focus Group sessions to promote positive parenting practices and early childhood development for children aged 0-3 supervision & monitoring.

- Ensure admission of dropout learners and out of school children Learning center(NFPE) Supervision and Monitoring.
- Pre-school's Students collect (5.5-6.0 Age) Supervision Monitoring.
- Learning Club at Govt. & None Govt. Primary school Supervision and livelihood.
- Monthly meeting facilitated with RMC & LC club volunteers.
- Activates toward improving education caring and care seeking practices of the targeted community.
- Mobilize community, other NGO and Govt. for education intervention.
- Support in providing community related primary information as needed by meeting.
- Prepare list of program beneficiaries.
- Orientation Of SMC (School Management Committee) Of Various Primary/Secondary School.
- All Report/data SJMIS Software Submit.

Previous Job # 02

Name of Organaization

**:South Asia Partnership (SAP)-
Bangladesh**

Funded by

: NORAD

Name of Technical partner

: Plan International Bangladesh

Project Name

: Girls Get Equal:An Integrated Approach
to end Child, Early and Forced Marriage

Designation

: Facilitator (Education)

Job Location

: Kewrabunia Union & persial Powrasava,
Barguna Sador.

Duration

: 27 September 2025 To 06 October 2023.

Major Responsibilities:

- Out of school children are selected, participated in their basic education, and are taken back to school.
- Selecting backward children from schools and madrasah and conducting extra sessions sto mainstream them.
- Conditional cash distribution to marginalized children in secondary schools and madrasah.

- Facilitate orientation of SMC and PTA members on their responsibilities and duties with secondary school and madrasah teachers.
- Selecting the names of schools and madrasah for small repair work and monitoring the work.

Previous Job # 03

Name of Organization : JAGO NARI
Position : Teacher
Duration : 18 December 2018 to 17 June 2019.
Area : 6 No Burirchar Union Word No: 2.

Major Responsibilities:

Supporting adult teaching activates in the Basic Literacy 64 District Project under the bureau of Non-Formal Education.

Previous Job # 04

Name of Organization : **South Asia Partnership (SAP)- Bangladesh**
Funded by : Plan International Bangladesh
Name of Technical partner : Plan International Bangladesh
Project Name : Participatory Learning Improvement Project
Designation : Para Teacher
Job Location : South Barolabongola GPS, Burirchar, Barguna Sador.
Duration : 1st June 2011 To 30 June 2014.

Major Responsibilities:

- My responsibilities to work school level for different support to the teachers, learners and Coordination with the community

pepole.Training Received - participated in training and workshop (Major)

S.L	Name of Training	Duration	Organizer	Year
01	Training of Trainers (TOT) Pedagogic	7 Days	Plan International	2011
02	Child Protection & Safeguarding	2 Days	Plan International	2022

Driving Skill:

- Good Drive Motorcycle With Driving license.

References:

To be provided upon request

1) Md. Abdul Haque Abbas

MEAL Officer

RMNCAH (MAC-P) Project-NSS

Mob: 01749825946

E-mail: nss.mealrmncah@gmail.com

2) Md. Sohag Gazi

District Officer (Youth & Employment) Social Development

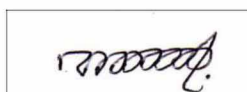
Foundation (SDF) Financial Institution Division, Ministry of Finance.

Mob: 01714531300

E-mail: sohag.gazi.b@gmail.com

Declaration:

I declare that all the information includes here are true to my knowledge. If required and where applicable, this document can be supported by appropriate authentic certificate.



(Md. Abul Basher)

Date: 21.06.2025

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, BARISAL BANGLADESH

Serial No. BB 8032564

BBCS No : 080206431



Registration No :341169 /2006-2007

SECONDARY SCHOOL CERTIFICATE EXAMINATION 2008

This is to certify that Md. Abul Basher
son/daughter of Md. Farid Uddin and Mst. Manjura Begum
of Bashbunia Secondary School
bearing Roll Barguna (120) No. 102193 duly passed the Secondary
School Certificate Examination of 2008 in Science Group and
obtained G.P.A. 3.94 in the Scale of 5.00.

His/Her date of birth as recorded is Thirteenth January Nineteen
Hundred and Ninety Three.

Barisal

Date of Publication of Result : 26 June 2008


Controller of Examinations

Note: This Certificate is issued without any alteration or erasure.

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, BARISAL
BANGLADESH

Serial No. BBC 0106600



BBCS No. 108062954

Registration No : 824054/2008-2009

Higher Secondary Certificate Examination 2010

This is to certify that *Md. Abul Basher*
son/daughter of *Md. Farid Uddin*
and *Mst. Manjura Begum*
of *Barguna Government College*
hearing Roll *Barguna - B (121)* No. *602491*
duly passed the Higher Secondary Certificate Examination
of 2010 in *Business Studies* Group and obtained
G.P.A. 3.70 in the Scale of 5.00.

Date of Publication of Result : 15 July, 2010

[Signature]
Controller of Examinations

Note : This Certificate is issued without any alteration or erasure.



NUPC 17- 0585471

National University

Gazipur, Bangladesh



NUCU : 15-25-1-025413

Roll No : 5114431

Regn.No.: 14325025024

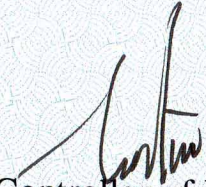
Session : 2014-15

PROVISIONAL CERTIFICATE

Master of Business Administration

This is to certify that *Md. Abul Basher*
Son/Daughter of *Md. Farid Uddin*
and *Mst. Manjura Begum*
of *Barguna Govt. College, Barguna*
obtained the Degree of *Master of Business Administration*
in *Accounting* under National University in the Examination of *2015*
with CGPA *2.78* out of 4.00 .

Date of Printing: October 4, 2018


Controller of Examination

N.B. This provisional certificate must be surrendered at the time of taking delivery of original certificate.



NUPC 16- 0376870

National University

Gazipur, Bangladesh

14-2501M105970



Roll No. : 9793353

Regn.No. : 1731097

Session : 2010-11

PROVISIONAL CERTIFICATE

Bachelor of Business Administration

This is to certify that *Mr. Abul Basher*
of *Barguna Govt. College, Barguna*
obtained the Degree Bachelor of *Business Administration* (Honours), majoring in
Accounting (Four Year Course) from this University in *2014*
and that he /she has obtained CGPA *2.73* on the scale of 4.00.

Printing Date:

July 09, 2017

[Signature]
Controller of Examinations

N.B. This provisional certificate must be surrendered at the time of taking delivery of original certificate.

Grading System	
90% & Above	A ⁺
80%-89%	A
70%-79%	B ⁺
60%-69%	B
50%-59%	C



Serial No- 0468

Government of the People's Republic of Bangladesh
Bureau of Manpower Employment And Training

This is to certify that Md. Abul Basher

Father's Name : Md. Farid Uddin Mother's Name : Mst. Manjura Begum

has successfully completed the training course on *Computer Operation* trade of *Six months* duration from

January, 2020 to June, 2020 and duly passed the final examination from Technical

Training Centre, Barguna held on June, 2020 and secured the grade "A+"

PRINCIPAL

Technical Training Centre
Barguna.

DIRECTOR GENERAL

Bureau of Manpower Employment & Training
89/2 Kakrail, Dhaka.



BANGLADESH - JAPAN

JOINT

PRIMARY HEALTH CARE & NATURE CONSERVATION PROJECT



Certificate

Md. Abul Basher Father's name — Md. Farid Uddin
efficiently participated in the 4th Work Camp during 23 February to 05 March 2006 to implement Bangladesh-Japan Joint Primary Health Care & Nature Conservation project at Amtoli and Borguna Sadar Upazila, Borguna, Bangladesh.

(Mihir Kanti Majumder)

National Commissioner (CD & Health)
Bangladesh Scouts

No : 659

Date : 5/3/06

(Dr. Tomomichi Goke)

Contingent Leader
Scout Association of Japan

000478

BANGLADESH RED CRESCENT SOCIETY

INTERNATIONAL FRIENDSHIP PROGRAM 2006



CERTIFICATE

PROTECTING HUMAN DIGNITY

This is to certify that *Hd. Abul Babbar*

Barkunia Secondary School School of *Barguna* Unit,

has successfully completed the RC/RC Basic & First Aid Training

Conducted by: Youth and Volunteer's Department

held at *Barguna* from *3rd August* to *5th August*

UNIT
SECRETARY

UNIT LEVEL
OFFICER

TRAINING
COORDINATOR

IN CHARGE
Y & V DEPARTMENT

BANGLADESH RED CRESCENT SOCIETY

YOUTH AND VOLUNTEERS DEPARTMENT



CERTIFICATE

This is to certify that Md. Abul Basher

Bashunia secondary school...School of...Barguna...unit,

has successfully completed the 3 days **Pre-Training of Trainer on Health Awareness Activities,**

Conducted by

International Friendship Program'2006

held at...Barguna...from...3rd August...to...5th August...



UNIT
SECRETARY

UNIT LEVEL
OFFICER



TRAINING
COORDINATOR



IN CHARGE
Y & V DEPARTMENT

Experience Certificate

Date: 07/10/2023

This is to certify that Mr. Md Abul Basher, Son of Md. Farid Uddin and Mst. Manjura Begum, Village South Borolabongola & Post Office: Barguna-8700, Barguna Sadar, Barguna worked for South Asia Partnership-Bangladesh from 27 September 2020 to 7th October 2023 as a Field Facilitator in Bangladesh-Girls Get Equal: Preventing Child, Early and Forced Marriage Project in Barguna, Sadar Upazila of Barguna District.

This experience certificate is issued confirming that Mr. Md Abul Basher is good worker and he perform his job with successfully in this organization.

I wish him every success in his future career.



Md. Khorshed Alam
Project Manager

South Asia Partnership-Bangladesh

Md. Khorshed Alam
Project Manager
GGE Project
SAP-BD, Barguna.



জাতীয় পরিচয়পত্র / National ID Card



नाम्य

মোঃ আবুল বাশার

Name _____

MD. ABUL BASHER

পিতা

মোঃ ফরিদ উদ্দিন

মাতা

মোসাঃ মনজুরা বেগম

Date of Birth 13 Jan 1993

NID No. **505 707 4451**



क्रमांक



ঠিকানা: বাসা/হোল্ডিং: মুন্সী বাড়ী, গ্রাম/রাস্তা: দক্ষিণ
বড় লবনগোলা, বড় লবংগলা, ডাকঘর: বরগুনা -
৮৭০০, বরগুনা সদর, বরগুনা



Blood Group

Place of Birth: **BARGUNA**

Issue Date: 18 Nov 2017

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9301135M3211175BGD<<<<<<<<<<6
BASHER<<MD<ABUL<<<<<<<<<<<<



পেশাদার মোটর ড্রাইভিং লাইসেন্স
Professional Motor Driving Licence

গণপ্রজাতন্ত্রী বাংলাদেশ
People's Republic of Bangladesh



নাম / Name

MD. ABUL BASHER

জন্ম তারিখ / Date of Birth

13 JAN 1993

রক্তের গ্রুপ / Blood Group

A+

পিতা/স্বামী / Father / Husband

MD FARID UDDIN

প্রদান/নবায়ন / Issue / Renewal

10 SEP 2023

মেয়াদ / Validity

09 SEP 2028

লাইসেন্স নং / Licence No.

BN00008510CL0001

প্রদানকারী কর্তৃপক্ষ / Issuing Authority

BARGUNA, BRTA

Bangladesh Road Transport Authority

বাকশ

If this licence is lost or found, please inform nearest Police Station.



BN00008510CL0001

ঠিকানা /Address:

**SOUTH BORO LOBONGOLA, 0,
BARGUNA SADAR, BARGUNA, 8700**

Ref. No.:
BNP5988/23

First Issue:
10 SEP 2023



Class(es) of vehicle authorized to drive:

ই/L Light

স/স Motorcycle



13 JAN 1993

