

CURRICULUM VITAE

OF

Md. Muktar Hossain

Cell: 01721-573757



Career Objectives:

Willing to build up career in a challenging position and to prove myself as a quick learner and highly energetic person to face any challenge where the contribution will be acknowledged. If would be given an opportunity.

Educational Qualification:

Bachelor of Arts (BA)

Board	:	Bangladesh Open University
Subject	:	BA
Result	:	CGPA- 2.45
Passing Year	:	2019

Higher Secondary School Certificate (H.S.C)

Board	:	BTEB
Subject	:	Secretarial Science
Result	:	GPA- 3.39
Passing Year	:	2007

Secondary School Certificate (S.S.C)

Board	:	Dhaka
Subject	:	Business Studies
Result	:	GPA- 2.13
Passing Year	:	2005

Achievements:

- * Strong communication and interpersonal skills.
- * Good analytical and problem solving skills.

Computer Literacy:

- * Windows Operating System
- * Have a sound knowledge on MS-Word, Bangla & English Typing, MS-Excel, Internet Browsing, E-mail.

Language Proficiency:

Language	Reading	Writing	Speaking
BANGLA	High	High	High
ENGLISH	Medium	Medium	Medium

Strengths and Intrinsic Qualities

- ❖ Commitment and Hardworking.
- ❖ Excellent interpersonal and communication skill.
- ❖ Matured personality with supportive attitude.
- ❖ Strong presence of combined with leadership qualities.
- ❖ Planning, organizing and decision making capability.
- ❖ Capability of Organization and leading a group.

Working Experience

(a) **Job Titles** : Program Organizer

Company : **Buro Bangladesh**

Duration : 2015 to 2026

Personal Details

Full Name : Md. Muktar Hossain
Father's Name : Md. Golam Mastafa Akhanda
Mother's Name : Marzina Begum
Date of Birth : 09/01/1988
Present & : Village- Bhuapur, Post Office- Bhuapur
Permanent Address : Police Station- Bhuapur, District- Tangail.
Nationality : Bangladeshi by Birth
Marital Status : Married
Religion : Islam
NID Number : 7301347949
Blood Group : B⁽⁺⁾

Declaration

I hereby, declare that the information stated above is correct to the best of my concern.



Signature

Date: