

MOHAMMD ABU THIAB



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Abdul Jalil Sawdagar Bari, Badurtala,

Arakan Road, Chandgaon-4212, Panchlaish, Chattogram.



Career Objectives

A highly creative, energetic and enthusiastic business graduate, desire to pursue a highly rewarding career, seeking for a responsible job in a reputed organization in challenging and healthy work environment where I can utilize my skills and knowledge efficiently for organizational growth and earn a job satisfaction and self-development and help me to achieve personal as well as organizational growth.



What Makes Me Different

I offer strong interpersonal skills to develop solutions with thought leadership and integrity, excellent interpersonal, oral and written communication and presentation skills, functioning well both independently and collaboratively with an outgoing personality. I am a natural team player and I can lead and be led, as the situation require, I am an optimist by nature and sensible to my concern.



Educational Background :

Name of Exam	Institutions	Major Area	Exam Year	Result	Out of
MBA	Government Commerce College, National University.	Accounting	2018	3.30	4
BBA	Omar Gani M.E.S College, National University.	Accounting	2017	3.16	4
HSC	Delowara Jahan Memorial College, Chittagong Board.	Business Studies	2013	4.20	5
SSC	Abdul Hamid Sawdagar High School, Chittagong Board.	Business Studies	2011	4.63	5



Job Experience .:

Company Name	Designation	Key Rules
SQ Wire & Cable Co; Ltd.	Senior Executive (Accounts & Finance) 02/01/2021 To Still Running	• Cash & Stock Maintain, • Data recording by operating ERP • Bank Transaction, Maintaining Bank Account. • Prepare Budget Forecasts, • Reconcile Accounts Payable & Receivable, • Party Handle with good manner, • Compute Taxes & Prepare Tax, • Monthly Report Etc.



Core Qualifications

- ❖ A Committed, Honest and Enduring Person.
- ❖ Ability to work in a team environment and able to lead a team.
- ❖ Good Working knowledge of Microsoft Office Packages.
- ❖ Ability to gather, assess and interpret data.
- ❖ Excellent communication and negotiation skills.
- ❖ Ability to work under pressure & quick decision making.
- ❖ Have strong analytical and diagnostic skills.



Personal Information

Father's Name	: Late Abdul Kaium.
Mother's Name	: Late Rahana Begum.
Religion	: Islam
Date of Birth	: 27 November, 1995
Nationality	: Bangladeshi
Height	: 5'8.5"
Blood group	: A+
NID	6883656552
Marital status	: Married
Permanent Address	: Abdul Jalil Sawdagar Bari, Badurtala, Arakan Road, Chandgaon-4212,Panchlaish,Chattogram.



Declaration

I hereby insist that all the information is true and accurate to my knowledge and I take full responsibility for the accuracy of the particulars mentioned.



Signature

MOHAMMD ABU THIAB