

Shamrat Das

📍 Fatepur, Jashore Sadar, Jashore Sadar, Jashore 7400

📞 01971703299

✉️ shamratdas33@gmail.com



Career Objective

I want to fulfill the goals and reputation of the organization by applying my talent and the knowledge and experience gained from my academic education and from many kinds of work place to fulfill the responsibilities assigned by the organization.

Experience

Total Year of Experience: 3.8 yrs

1. **Lawyer's assistant (3.8 yrs)**
(08 Aug, 2022 - Continuing)

A Law Chamber

Jessore

Area of Expertise

Communication/ Public Relation/ Media (10 months), Service (10 months), Target Achievement (10 months)

Academic / Education

Exam Title	Concentration/ Major	Institute	Result	Pas.Year	Duration	Achievement
Bachelor of Business Administration (BBA)	Accounting	National University	Second Division/Classes	2022	4	Accounts, Audit, Business law Business Management, Marketing, Operating, production, sales management
HSC	Commerce	Jessore Government City College Jessore	3.58 out of 5	2018	2	Management, Marketing, Entrepreneurship, production,
SSC	Commerce	Daitala Adarsha Secondary School	3.89 out of 5	2016	2	Concept of business,

Training

Training Title	Topic	Institute	Country	Location	Year	Duration
Microsoft Office Application	MS Word, Excel, Powerpoint.	SK TECH COMPUTER TRAINING CENTRE	Bangladesh	Vayna Taraganj Bazar, Jashore Sadar, Jashore.	2025	6 month
Recruiting Officer	Communication With Public	Unique Force Privet Ltd. Jessore.	Bangladesh	Rail road, Jessore sadar, Jessore.	2022	14 days

Professional Qualification

Certification	Institute	Location	From	To
Microsoft Office Application	SK TECH COMPUTER TRAINING CENTRE	Vayna Taraganj,Jashore Sadar,Jashore.	01 Jun, 2025	30 Dec, 2025

Career and Application Information

Preferred Job Category : Accounting/Finance, NGO/Development, Commercial, Other Special Skilled Jobs

Looking For : Entry Level Job

Present Salary : Tk. 20000

Expected Salary : Tk. 0

Preferred District : Bagerhat, Chuadanga, Dhaka, Faridpur, Jashore, Jhenaidah, Khulna, Magura, Narail, Narayanganj, Satkhira

Preferred Organization Types : Banks, Insurance, NGO, Development Agency, Public Relation Companies, Law Firm, Financial Consultants, School

Skill

Fields of Skill	Description
- Commercial - Communication and interpersonal skill - Audit - Problem solving and decision making - investment management - CLIENT VISIT - Cash Collection - Planning and budget - Criminal Law - Cheque Dishonour Law - School Teacher - Accounts and Finance - Managements	I currently work in a law chamber as a lawyer's Assistant since 5 years at Judge Court Jashore. I have huge experience to communicate with public. I know the way how I can reach to my goal. On the other hand I am a private tutor.I can teach smoothly end easily. I have experience in collecting savings and installments from the local SOMITI at the village level.

Extra Curricular Activities

- 1.Computer Basic
- 2.motorcycle riding
- 3.internet operating
- 4.Digital marketing
- 5.Teaching

Personal Details

Father's Name : Arun Das

Mother's Name : Purnima Rani Das

Date of Birth : 01 Apr, 1999

Gender : Male

Marital Status : Married

Nationality : Bangladeshi

National Id No. : 5556452802

Religion : Hinduism
Blood Group : O+
Height (Meter) : 1.62
Weight (Kg) : 65

Reference

Name : Birendro Nath Das
Organization : Sub-Registrar office
Jashore.
Designation : Staff
Address : Fatepur, Jashore
sadar, Jashore
Mobile : 01716719290
Relation : Relative

Name : Mizanur Rahman Biplob
Organization : Judge Court Jashore.
Designation : Advocate
Address : Jashore sadar, Jashore.
Mobile : 01646208402
Relation : Professional