

RESUME OF FATEMA AKTE

Village: Shakharia, Post: Saliabakpur

P.S: Banaripara, Dist: Baishal.

Phone: 01304336494

E-Mail: fatema33994@gmail.com



CAREER OBJECTIVE

I have a dynamic and challenging attitude to fulfill firm's objectives and goals in a bound of time. I am firm confident of my ability, skills and motivated to perform responsibilities assigned to me. I would like to build up my career in your reputed organization.

EDUCATIONAL QUALIFICATION

- **Masters**
Jhalokathi Govt. College
Board: National University
 - Subject: Political Science
 - Result: GPA-2.72 (Out of 4.00)
 - Passing Year: 2022
- **Honors**
Govt. Fazlul Huq College, Chakhar.
Board: National University
 - Group: Political Science
 - Result: GPA-2.69 (Out of 4.00)
 - Passing Year: 2020
- **Higher Secondary Certificate (HSC).**
Govt. Fazlul Huq College, Chakhar.
Board: Barisal.
 - Group: Business Studies
 - Result: GPA-3.50 (Out of 5.00)
 - Passing Year: 2016
- **Secondary School Certificate (SSC).**
Wazed Memorial Secondary Girls School.
Board: Barisal.
 - Group: Business Studies
 - Result: GPA-4.38 (Out of 5.00)
 - Passing Year: 2014

SKILLS

- **LANGUAGE:** Advanced command of Written, Spoken both of Bangla and English.
- **COMPUTER SKILLS:** MS. Word, MS. Excel, MS. Access, MS. Power Point Presentation & Internet Browsing.

Experience

- Three years practical Experience Julasia Memorial Hospital & Diagnostic Center Reception. and Lab Assistant 1 Year.

PERSONAL INFORMATION

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|----------------------|---|---|
| • Name | : | Fatema Akter |
| • Father's Name | : | Md. Joynal Howlader |
| • Mother's Name | : | Sufia Begum |
| • Permanent Address: | | Vill: Shakharia, Post: Saliabakpur
Upazilla: Banaripara, Dist: Barishal. |
| • Date of Birth | : | 10/03/1998 |
| • Nationality | : | Bangladeshi by Birth |
| • NID | : | 7354151362 |
| • Religion | : | Islam |
| • Marital Status | : | Married |
| • Sex | : | Male |
| • Height | : | 5 ft 4 inch |
| • Blood Group | : | O(+) |
| • Weight | : | 55 kg |

DECLARATION

I hereby declare that all the details mentioned above are my own and true to the best of my knowledge.

Fatema Akter