

Resume Of



SHOPNA AKTER
Pallabi, Mirpur, Dhaka-1216
Cell: 01618-901791



Career Objective

Intend to work in a challenging and competitive environment, where strong sense of responsibility and commitment is required where dignity of work provides job satisfaction, place of work provides potential avenues for learning, growing and achieving the hierarchy of the organization.



Academic Details

DIPLOMA IN MEDICAL TECHNOLOGY

Institution : Trauma Community Paramedical Institute, Dhaka
Department : Community Paramedical
Result : Pass
Board : The State Medical Faculty of Bangladesh, Dhaka
Session : 2023-24

HIGHER SECONDARY CERTIFICATE (HSC)

Institution : Joypurhat Govt. Mohila College
Group : Business Studies
Result : 2.00 Out of 5.00
Board : Rajshahi
Passing Year : 2019

SECONDARY SCHOOL CERTIFICATE (SSC)

Institution : Bhadkundu K.N High School
Group : Humanites
Result : 4.06 Out of 5.00
Board : Rajshahi
Passing Year : 2017



INTERSHIP EXPERIENCE

- Hospital : BIHS General Hospital
- Duration : 24 August 2025 – 01 March 2026
- Department : Medicine, Surgery, Gynac & Others



Computer Skills

Microsoft office Program (MS-Word, MS-Excel, Power Point, MS-Access), Photoshop, Internet Browsing etc.



Language Proficiency

- English : Fair reading, writing and speaking and listening ability
- Bengali : Mother tongue.



Personal Details

Name : Shopna Akter
Father's Name : Md. Lokman Hossen
Mother's Name : Mst. Tanjura Begum
Permanent Address : Vill: Dhurail, Post: Isabpur
P/S: Dhamurhat, Dist: Naogaon
Date of Birth : 08th May, 1999
Religion : Islam
Nationality : Bangladeshi by birth
Marital Status : Married
Sex : Female
Height : 5'-3"
Weight : 47 kg



Self Assessment

- Confident enough to carry out duties with minimum instruction.
- Endurance to work for long hours under pressure.
- Have skill in motivation, counseling, self-driven and change oriented.
- Sincere and eager to learn, willing to work in team
- Ability to motivate people
- Good managerial and leadership skill
- Familiarity with information & communication technologies



Declaration

I undersigned, hereby declare that I will be responsible for any wrong information provided here.

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Shopna Akter