

MD. SAKIL AHMED



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Shakil6478972@gmail.com

Vill: Goshaigonj, P.S: Muktirhat, Thana: Domar, Dist.: Nilphamari.

CAREER OBJECTIVE

To build a professional career in the field of accounting by applying my academic knowledge, analytical skills, and strong attention to detail in a reputable organization, while gaining practical experience and contributing to accurate financial management and organizational growth.

WORK EXPERIENCE



Company Name: Steadfast Courier | **Position:** Team Leader(Manager) | **Duration:** Continue | **Address:** Fatulla(Narayanganj)

- ❖ Supervise daily operations of the hub and ensure smooth functioning
- ❖ Monitor performance of pickup, reverse delivery and pickup agent (PA)
- ❖ Ensure presence and punctuality of agents
- ❖ Resolve issues by coordinating with IR, KAM team and merchants



Company Name: Grameenphone | **Position:** Data Collector | **Duration:** 03 Months | **Address:** Panchagarh

- ❖ Conducted field surveys to collect customer and market data
- ❖ Ensured accuracy and completeness of collected information
- ❖ Verified and updated data according to project requirements
- ❖ Communicated clearly with customers to gather required details.



Company Name: Shukkhe | **Position:** Brand Promoter | **Duration:** 01 Year | **Address:** Panchagarh

- ❖ Promoted company products and services to customers effectively
- ❖ Explained product features, benefits, and offers to potential customers
- ❖ Engaged with customers to increase brand awareness and sales
- ❖ Assisted in achieving daily and monthly promotional targets

COMPUTER SKILLS

- MS Word
- MS Excel
- MS Access
- PowerPoint
- Email & Browsing

LANGUAGE

- Bangla (Mother tongue)
- English (Moderate)

HOBBY

- Traveling, Swimming, Chess
- Football and Cricket, Weil adapted
- Enthusiastic, Innovative and of Group functional mentality
- Always try to prove the best get an opportunity



EDUCATION

Bachelor of Business Administration

University: National university

Department: Accounting

CGPA: 2.98 (Out of 4.00)

Passing Year: 2023

Higher Secondary School

Institute: Chilahati Government College

Group: Business Studies

CGPA: 3.50 (Out of 5.00)

Board: Dinajpur

Passing Year: 2019

Secondary School Certificate

Institute: Chilahati Merchants High School

Group: Business Studies

CGPA: 4.64 (Out of 5.00)

Board: Dinajpur

Passing Year: 2017

SOFT SKILLS

- Excellent organizational and communicative skills.
- Team spirit initiative and able to work under reassures.
- High sense of motivation and dedication.
- Able to bear extreme physical and mental stress and to solve strong analytical problem.
- Honesty, Motivated
- Dedicated, Hard Worker
- Self-Dependent, Good Manner



PERSONAL INFORMATION

Father's Name: MD.ABU SAYED

Mother's Name: Mst. SERAZUM MONIRA

Date of Birth: 05-10-2000

Religion: Islam

Marital Status: Unmarried

Nationality: Bangladeshi

Permanent Address: Vill: Goshaigonj, P.S: Muktirhat, Thana:

Domar, Dist.: Nilphamari.



DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge

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Signature