

RESUME OF **Md. Rubel Sarker**



Contact Address:

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CAREER OBJECTIVE:

To achieve a challenging position in a progressive organization, where I can take advantage of my skills and creativity as well as discover a new dimension of understanding and learning.

JOB EXPERIENCE:

❖ **Computer Operator**

Institute: ***Jamuna Computer***
Duration: 1st January , 2019 to August, 2021.
Location: E.B Road, Sirajganj Sadar, Sirajganj.

ACADEMIC QUALIFICATION:

❖ **Bachelor of Social Science (B.S.S Hon's):**

Name of University : National University.
Name of Institute : Sirajganj Govt. College, Sirajganj.
Subject : Political Science.
Passing Year : 2023
Session : 2019-2020
CGPA : 2.89 out of 4.00

❖ **Higher Secondary Certificate (H.S.C)**

Name of the Board : Rajshahi Board
Name of Institute : Kuripara College, Sirajganj
Group : Humanities
Year : 2019
GPA : 4.17 out of 5.00

❖ **Secondary School Certificate (S.S.C)**

Name of the Board : Rajshahi
Name of Institute : BoyraVennabari High School, Sirajganj.
Group : Humanities
Year : 2017
GPA : 4.82 Out of 5.00

Training Summary:

❖ **Training Title: Computer Office Application**

Topic: Computer Office Application Course

Institute: Polli Computer

Board: Bangladesh Technical Education Board.

Exam Year: 2017

Duration: 6 Months

❖ **Basic Survey (Survey Measurement)**

Topic: Aminship & Survey Final Examination

Institute: Janokallan Survey Training Institute, Savar Dhaka, (Reg-102879)

Exam Year: 2022

Duration: 6 Months

COMPUTER SKILLS:

- ❖ Operating System: Windows XP, Windows 7, Windows 10
- ❖ Software: MS Office, MS word, MS Excel, MS Power point, E-mail, Adobe Photoshop, Internet Browsing Etc.

LANGUAGE PROFICIENCY:

Bengali: Fluent in reading, writing, speaking and listening.

English: Reading, writing, speaking and listening.

INTERESTS:

Reading, Playing & Travelling.

PERSONAL INFORMATION:

Full Name	: Md. Rubel Sarker
Father's Name	: Late. Rezaul karim
Mother's Name	: Mst. Shahana Khatun
Date of Birth	: 21/01/2001
Nationality	: Bangladeshi by Birth
Permanent Address	: Vill- Jhapra Mohespur, Post Office- Dhanghara, Upazila- Rayganj, District- Sirajganj.
Marital Status	: Unmarried
Religion	: Islam
Sex	: Male
Height	: 5'3"
Weight	: 58kgs
NID No.	: 5112349419
Contact Number	: 01754280320
Blood Group	: A ⁺ (Positive)

Declaration:

I confirm that, to the best of my knowledge, the information given here is correct and complete.

Date: 16/11/2025

Rubel
Signature