

CURRICULUM VITAE

PAPLU SUTRADHAR

Contact No : 01771363435

E-mail : paplu441@gmail.com

Village : Lalbag R/A Post office : Sreemangal 3210 Thana :Sreemangal
District : Moulvibazar Division: Sylhet .



CAREER OBJECTIVE

To obtain a challenging position within any team environment, in order to utilize my skills, desire and knowledge for establishing the efficient productivity while give me the opportunity of buildup professional growth and to build up a challenging career in a private organization.

EDUCATIONAL QUALIFICATIO

Bachelor of Business administration (B.B.A)

Institute : Sreemangal Govt college , moulvibazar
Major : Accounting
University : National University
Passing Year : 2020
CGPA : 2.56 out of 4

Higher Secondary Certificate (H.S.C)

Institute : Sreemangal Govt College, Moulvibazar
Group : Business Studies
Board : Sylhet
Passing Year : 2015
CGPA : 3.42 out of 5

Secondary School Certificate (S.S.C)

Institute : Monai Ullah Adarsha High School Sreemangal
Group : Science
Board : Sylhet
Passing Year : 2013
CGPA : 4.32 out of 5

Professional Skill :

- Communication : Strong written and verbal communication, active listening, and presentation skills.
- Customer Service : Handling customer interactions professionally and resolving issues.
- Financial Skills : Knowledge of accounting, budgeting, or financial analysis (if relevant).
- Teamwork : Ability to collaborate effectively with others and contribute to a team.
- Time Management : Organizing tasks, prioritizing effectively, and meeting.

Computer Skill :

- Microsoft Office Application MS-Word , MS-Excel , MS-Power Point.
- Knowledge in website and internet browsing E-mail correspondence.

Language & Communication Efficiency :

Good command over reading, writing, listening and speaking both English & Bangali .

Hobby :

Reading, Writing, Traveling, Sports

Strengths :

- Ability to work hard.
- Sincere, honest and self-motivated
- Excellent interpersonal Communication

Personal Information :

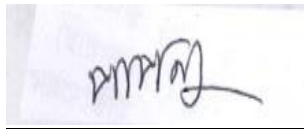
Full name : Paplu Sutradhar
Father's name : Protap Sutradhar
Mother's name : Nayan moni Sutradhar
Date of Birth : 10 Feb1997
Material Status : Married
Name of Spouse : Lucky sutradhar
National Id No : 1501773848
Religion : Hinduism
Gander : Male
Nationality : Bangladesh
Home Number : 01315668836

Reference :

- BRAC-Powered Career Hub Presents: Job Readiness Training – JRT Batch 21, Sylhet”
- **Mr. Dulal Sutradhar**
Position : Relationship Officer
Organization : BRAC Bank PLC Nabiganj Branch
Address : Habiganj
Phone : 01725746901
Relationship : Brother
- **Mrs. Saki sutradhar**
Position : Credit officer
Organization : BRAC (NGO) Shayestaganj utang
Address : Habiganj ,
Phone : 01705378828
Relationship : sister

Declaration

I do hereby declare that the above information is true and correct to the best of my knowledge



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Paplu Sutradhar