

FARHANA AKTER RIMA
Detailed Curriculum Vitae

Mailing Address:

House No-16/9, North Circular Road,

Dhanmondi, Dhaka-1205

Cell No: +8801313740606,

E-mail: fmrima2016@gmail.com



Carrier Objective

To build up my career in the field of some challenging post in any organization where there is immense scope to work and prove one's expertise and to maneuver positive contribution in the organization by sincerely accomplishing the duties and responsibilities assigned to me.

Computer Proficiency

- ✓ Microsoft Word, Microsoft Excel, Power Point.
- ✓ **Internet Browsing** (Web Browsing, Send / Receiving E-Mail)
- ✓ Database Programming six months

Educational Qualification

B.B.A

Name of Institution	: First Capital University of Bangladesh
Board	: Private University
Department	: B.B.A
Passing Year	2018
Result	: 3.38 (Out of 4.0)

Higher Secondary Certificate (H.S.C)

Name of Institution	: Jibannagar Adarsha Mohila College
Board	: Jessore
Department	: Humanities
Passing Year	2013
Result	: 4.20 Out of 5.00

Secondary School Certificate (S.S.C)

Name of Institution	: Shapla Kali Adarsha Secondary School
Board	: Jessore
Department	: Humanities
Passing Year	2011
Result	: 4.19 Out of 5.00

Special Skill & Attitudes

- ✓ Capability of communicating with people effectively and smoothly.
- ✓ Having good analytical as well as judgment skill.

Personal Information

Full Name	:	Farhana Akter Rima
Father's Name	:	Md. Abdul Mannan
Mother's Name	:	Jabada Begum
Date of Birth	:	13 th July 1995
Nationality	:	Bangladeshi
Religion	:	Islam
Marital Status	:	Married
Gender	:	Female
Nid No	:	2412431765
Blood Group	:	A+
Height	:	5 feet 2 inch
Weight	:	51 Kg

Permanent Address

Vill: Roghunandanpur, Post: Doulotgonj
Upazila: Jibannagar, District: Chuadanga.
Cell No: +8801313740606,
E-mail: fmrina2016@gmail.com

Language Proficiency

- ✓ English: Proficiency in writing, reading, & listening.
- ✓ Bengali: Proficiency in writing, reading, speaking & listening.

Declaration

I hereby declare that the above statement is correct and complete to the best of my concern.

Date:

Farhana Akter Rima

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, JESSORE

BANGLADESH



Serial No. JBC 0048301

Registration No: 597881 / 2009-2010

Jbcs No : 112148403

SECONDARY SCHOOL CERTIFICATE EXAMINATION, 2011

This is to certify that *Farhana Akter Rima*
son/daughter of *Md. Abdul Mannan and Jabada Begum*
of *Thapla Kali Adarsha Secondary School*
bearing Roll *Jiban Nagar - 284* No. 229793 duly passed the *Secondary*
School Certificate Examination of 2011 in *Humanities* *Group* and
obtained G.P.A. 4.19 in the Scale of 5.00.
His/Her date of birth as recorded is *Thirteenth* *July* *Nineteen*
Hundred and *Ninety Five*.

Jessore
Date of Publication of Result : 12 May, 2011

Compared
MH.



[Signature]

[Signature] Controller of Examinations

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, JESSORE

BANGLADESH

Serial No. JBC 0081872

JBCS No. 132027848



Registration No: 554666/2011-2012

Higher Secondary Certificate Examination, 2013

This is to certify that *Farhana Akter Prina*
son/daughter of *Mr. Abdul Mannan and Sabada Begum*
of *Jhanmagar Madhuk Mohila College*
bearing Roll *Jhanmagar - 283* No. *628647* duly passed the Higher
Secondary Certificate Examination of 2013 in *Humanities* Group
and obtained G.P.A. 4.20 in the Scale of 5.00.

Jessore

Date of Publication of Result: 3 August, 2013

Compared:

Controller of Examinations

First Capital University of Bangladesh

PCN: 10053



ID : 14052231(4)308

Provisional Certificate

Bachelor of Business Administration

This is to certify that

Farhana Akter Rima

*has completed all the
requirements for the degree of*

Bachelor of Business Administration

(Major in Finance)

in the year of 2018 with CGPA of 3.38 on a scale of 4.00

University Building
Chuadanga, Bangladesh

06 November 2018

Verified by


Controller of Examinations

N.B: This Provisional certificate must be surrendered at the time of taking delivery of the original certificate.



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
Government of the People's Republic of Bangladesh
National ID Card / জাতীয় পরিচয় পত্র



Rima

নাম: ফারহানা আক্তার রিমা
Name: FARHANA AKTER RIMA
পিতা: মোঃ আব্দুল মান্নান
মাতা: জবেদা বেগম
Date of Birth: 13 Jul 1995
ID NO: 2412431765

এই কার্ডটি গণপ্রজাতন্ত্রী বাংলাদেশ সরকারের সম্পত্তি। কার্ডটি ব্যবহারকারী ব্যক্তি অনা
কোথাও পাওয়া গেলে নিকটস্থ পোস্ট অফিসে জমা দেবার জন্য অনুরোধ করা হলো।

ঠিকানা: গ্রাম/রাস্তা: রঘুন্দনপুর, ডাকঘর: দৌলতগঞ্জ - ৭২৩০, জীবন নগর, চুয়াডাঙ্গা

রক্তের গ্রুপ / Blood Group: A+ জন্মস্থান: চুয়াডাঙ্গা

প্রদানকারী কর্তৃপক্ষের স্বাক্ষর

প্রদানের তারিখ: ২৬/০৬/২০২০

