

CURRICULUM VITA

Atia Akter

Vill: Ramkrishnabari, P.O+P.S: Dhanbari, Zilla: Tangail

E-mai: akteratiya91@gmail.com

Mobile: 01615-640747



Career Objective:

To perform for and organization using my idea, knowledge and experience based skill to the best of my ability to achieve best results and to add value to my post together we initiative ideas. My ultimate aim is to work as an active member of an energetic team in a large environment so that I can exploit my full potential. Being and energetic person, I'm ready to work hard ware in any position.

Academic Qualification

B.B. A (Hon's) (Dept. of Management)

Institute : Anandamohan College
University : National University.
Subject : Management
Passing Year : 2023
Course Duration : 4 Year
Result / CGPA : GPA – 3.12 (Out of 4.00)

Higher Secondary Certificate (H.S.C)

Institute : Dhanbari College
Group : Business Studies
Board : Dhaka
Passing Year : 2018
Result : GPA – 3.92 (Out of 5.00)

Secondary School Certificate (S.S.C)

Institute : Baniazan Dimukhi High School
Group : Business Studies
Board : Dhaka
Passing Year : 2016
Result : GPA – 5.00 (Out of 5.00)

Special Skill:

- Self Motivated, Target Oriented
- Able to work Under Stress.
- Strong Communication Skill
- Flexible & dedicated to work

Language proficiency:

- Bengali : Mother Language
- English : Speaking, Reading & writing

Computer Skill:

- Microsoft Office Package (Ms. Word, Ms. Excel, Ms. Power Point)
- Conversation with the use of email, Internet Browsing and modern Communication technology and photoshopcc,cs

Hobby:

- Reading Newspapers, Magazine, Traveling, Historical place, Social working Watching.

Personal Details:

Name : Atia Akter
Father's Name : Abdul Aziz
Mother's Name : Asma Khatun
Permanent Address : Vill: Ramkrishnabari, P.O+P.S: Dhanbari, Zilla: Tangail
Date of Birth : 05/03/2000
Nationality : Bangladeshi (by birth)
Religion : Islam
Sex : Female
Height : 5"
Marital Status : Unmarried
Weight : 48 Kg
National Id No : 2414145397
Blood Group : B-
Cell No : +88 01615640747

Declaration:

I certify that the statement made by me is true, complete and correct.

Atia Akter

Atia
Signature
Date: