



SOHEL REZA

Career Summary

A dedicated and passionate professional with strong communication, analytical, and problem-solving skills.

Committed to continuous learning and delivering excellence in every project.

Focused on achieving organizational goals through teamwork and innovation.

EXPERIENCE

Project Staff, Avas - Barishal 2023 - 2024

Conduct outreach sessions on health & Child Marriage.

Work With Valnerable People & Society.

Prepare and maintain a list of vulnerable individuals in ms excel.

Maintain timekeeping and personal records.

Facilate communication between upper management & employess.

prepare & submit performance reports.

Assistant Branch Manager(Accounts&Loan), Rural Reconstruction Foundation (RRF) 7 Decmber 2025 - 28 Feb 2026

Manage daily branch Accounts,including cash book, ledger,voucher & bank transaction.

Supervise loan disbursment,loan recovery,& ensure timely collection from member.

Monitor loan portfolio& maintain proper documentation for all cridit activities.

prepare monthly,qurtraly,and annual financial and loan related report for head office.

Performed feild visits,survey,and identified potential clients while working as an Assistant Manager.

EDUCATION

National University

Bachelor of Business Administration(**BBA**)

Marketing Department

2013-2014

2.77 Out Of 4.00

National University

Master's of Business Administration(**MBA**)

Marketing Department

2017-2018

3.16 Out Of 4.00

SKILLS SUMMARY

Design Process 78 %

Project Management 81 %

About Me

I am an enthusiastic Marketing professional with an MBA, passionate about understanding consumer needs and building impactful brand strategies. I love turning ideas into results through creative campaigns and data-driven decisions. Always eager to take on new challenges and contribute to meaningful business growth.



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Razzaq Smriti Colony,10 No
Ward,Barishal Sadar,Barishal.

LANGUAGE

- Bangla
- English(basic)
- Hindi(basic)

EXPERTISE

- Management Skills
- Creativity
- MS Excel
- Financial Reporting
- Data Collection(Surveys)
- Clint Sourcing
- Leadership

REFERENCE

Mahadi Hassan Tanvir

Deputy Manager(**Brac**)

Business Development Unit

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Mowdud Ahmed Tomal

43rd Bes Cadre(**Education**)

Management Department

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