



MD ATIKUR RAHMAN

🏠 Home: Berubari (5660), Nageswari, Kurigram

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ABOUT ME

To seek a challenging position in a prestigious company that enhances my knowledge and experience, and effectively teaches me how to use my talents, skills, and efforts to give the best work and achievements for me and for the company.

WORK EXPERIENCE

[May/2024 – Running.]

JAMUNA GROUP (Head Office)

Excutive of Finance

Jamuna Future Park, KA-244, Kuril, Progoti Sarani, Baridhara, Dhaka-1212

- Keeping Documents and Registering Transaction
- Posting Intercompany Transfer
- Posting Receipt and payment voucher in Tally ERP-9
- Banking (Cash collection & Deposit, RTGS, Fund Transfer etc.)

[JAN /2023–May/2024]

ICRUS FAS

Jr. Executive of Accounts

- Collect documents and record keeping
- Assist Senior preparing report

EDUCATION

[2018–2019]

Masters of Business Administration (MBA)

Carmichael College, Rangpur

National University

Department of Accounting

Result: **3.06**

[2015 –2018]

Bachelor of Business Administration (BBA)

Carmichael College, Rangpur

National University

Department of Accounting

Result: **2.88**

[2012 –2014]

Higher Secondary Certificate (H.S.C)

Business Studies

Nageswari Degree College

Nageswari, Kurigram

Result: GPA **5.00** (out of 5.00)

[2011–2012]

Secondary School Certificate (S.S.C)

Science

Berubari High School

Nageswari, Kurigram

GPA **4.69** (out of 5.00)

LANGUAGE

Good at Bangla & English Both in Speaking and Writing

DIGITALSKILLS

Accounting Software: Tally ERP-9, Microsoft Word , Microsoft Excel

INTEREST OF ACTIVITIES

Watching News & Movies,Reading Novels,Reciting Poem.Travelling

REFERENCES

Md. Riajur Rahman
Manager,
Department of Finance
Jamuna Group of Industries
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Md. Alamin
CEO,
Orion Group
Mob-01894922528

I Md Atikur Rahman, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Md Atikur Rahman