

MD. SHAMIM ISLAM

Vill: Taluk Shoulmari (Kazi Para), PO: Dakaligonj,

PS: Jaldhaka, Dist: Nilphamari

Contact: 01706-864914

E-mail : oshamim678@gmail.com



Career Objective:

To build up career in a challenging position within emerging marketing and research based organization, employing and pertaining to utilize my skills and creativity and also want to be an organizer rather than just a job holder.

Job Responsibility:

- Managing the sales process for new prospects, from initial contact though to closure.
- Dealing with customer enquiries face to face, over the place or via email.
- Contacting prospective customers and discussing their requirements.
- Achieving all revenue targets & objective in line with the Area Business Plan.
- Working closely with the marketing team to produce any sales collateral required for the target market. Developing & maintaining successful business relationships with all protects.
- Microsoft word and excel, Inventory management, data Analysis and presentation skill.
- Planning and organizing the day to ensure all opportunities are maximized.
- Developing a full understanding of the business market-place.

Educational Qualification:

- **Bachelor of Business Administration (BBA)**
Institute: Jaldhaka Govt. College,
Subject: Accounting
Passing Year: 2023
CGPA: 2.85 (Out of 4.00)
- **Higher Secondary Certificate (H.S.C)**
Institute: Jaldhaka Ideal College
Group: Business Studies
Passing Year: (2019)
GPA: 3.50 (Out of 5.00)
- **Secondary School Certificate (S.S.C)**
Institute: Shoulmari M/L high school
Group: Business Studies
Passing Year: (2017)
GPA: 3.59 (Out of 5.00)

Computer Skill:

- MS Office Program (Word, Excel, Power Point)
- Microsoft word and excel, Inventory management, data analysis.

Language Proficiency:

- Bengali : Both verbal and writing
- English : Fluent in both verbal and writing

Interests and Hobbies:

- Traveling
- Reading Books
- Working in team.

Personal Information:

- Father's Name : Md. Saidul Haque
- Mother's name : Gole Begum
- Date of Birth : 06 November 1999
- Religion : Islam
- Nationality : Bangladeshi
- Marital Status : Unmarried
- National ID No. : 7362214905
- Blood Group : B (+ve)
- Permanent Address : Vill- Taluk Shoulmari (Kazi Para), PO-Dakaligonj (5330), PS- Jaldhaka, Dist- Nilphamari.

Declaration:

I certify that all the information stated this resume is true & complete the best of my knowledge. I authorize respective authority to verify the information provided in this Resume.

Reference:

Md. Mostafizur Rahman
Branch Accounts Officer
BRAC NGO.
Email: mostafizurccr@gmail.com
Mobile: 01763-087130

Md. Ziarul Islam
Lecturer
Parbatipur Adarsha Degree Collage, Dinajpur
Email: mdziarulislamru@gmail.com
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Md. Shamim Islam
Signature

Date. 03.04.2026