

**Mailing Address:**

Vill: Ghuga, P.O.: Pargoyra- 5740
P.S.: Gobindagonj, Dist: Gaibandha.
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My Name:**MD.SUZAN MIA****CAREER OBJECTIVE**

I have a vision to see myself in a highly efficient administrative position of a dynamic organization where I can utility my learning, interpersonal skill, analytical ability and adaptability for further development.

ACADEMIC QUALIFICATIONS**Bachelor of Science (Hon's)**

University	:	National University
Institution	:	Govt. Azizul Haque College, Bogura
Subject	:	Statistics
Year	:	2023
Result	:	CGPA-2.91 (Out of 4.00)

Higher Secondary Certificate (H.S.C)

Institution	:	Fulpukuria College, Gaibandha.
Board	:	Dinajpur
Group	:	Science
Year	:	2015
Result	:	GPA- 4.42 (Out of 5.00)

Secondary School Certificate (S.S.C)

Institution	:	Ghuga Abdul Jalil B. L. High School, Gaibandha.
Board	:	Dinajpur
Group	:	Science
Year	:	2013
Result	:	GPA- 4.75 (Out of 5.00)

COMPUTER SKILL

- ✦ Basic Computer Office Program: MS. Word, MS. Power Point.
- ✦ Internet, Browsing.

PERSONAL DETAILS

✕ Certificate Name : Md. Suzan Mia
✕ Father's Name : Md. Abdul Sarker
✕ Mother's Name : Mst. Parvin Begum
✕ Permanent Address: Vill:Ghuga, P.O: Pargoyra
P.S: Gobindagonj, Dist: Gaibandha.
✕ Date of Birth : 08/08/1998
✕ Nationality : Bangladeshi (By birth)
✕ Religion : Islam
✕ Sex : Male
✕ Blood Group : B+
✕ Marital Status : Unmarried

LANGUAGE PROFICIENCY

📖 Bengali
📖 English

SKILLS & ABILITIES

🔗 Critical Thinking, Decision making, Problem solving skills.
🔗 Planning & organizing abilities.
🔗 Creative, insite full & innovative, Emotional intelligence.
🔗 Honest, Sincere and punctual in work.
🔗 Time Management in work.

INTERESTS

🔗 Reading, Writing, Magazine and Book.

DECLARATION

I, the undersigned do here by state that to the base of my knowledge and belief, the above mentioned data correctly described my qualification and me.



(Md. Suzan Mia)

Date: