



UZZAL CHANDRA MONDOL

Contact : 01785905076

Email:uzzalmondol1890@gmail.com

**Address : 70, Puraton College Road,
Jhalokathi.**

Date of Birth : 05th October, 1997

SOFT SKILLS

- **Communication Skills**
- **Team Building**
- **Time Management**
- **Leadership**
- **Problem Solving**

COMPUTER SKILLS

- **MS Office**
- **MS Excel**
- **Power Point**

RESUME

PROFILE SUMMARY

To prosper in life both in reputation and financial condition with hard work, integrity and determination and thus to reach the goal by facing challenges and of course serving the assigned duty devotedly and honestly.

ACADEMIC CREDENTIALS

Name of Degree : Masters of Art's (M.A)
Subject : Bangla
Passing Year : 2020
Result : 2.69 Out of 4.00
Name of Institution : National University

Name of Degree : Bachelor of Art's (B.A)
Subject : Bangla
Passing Year : 2019
Result : 2.75 Out of 4.00
Name of Institution : National University

Name of Degree : Higher Secondary Certificate (HSC)
Subject : Humanities
Passing Year : 2014
Result : 3.50 out of 5.00
Name of Institution : Jhalokathi Gov't College

Name of Degree : Secondary School Certificate (SSC)
Subject : Humanities
Passing Year : 2012
Result : 4.44 out of 5.00
Name of Institution : Jhalokathi Gov't High School

EXPERIENCE

Name Of Company : Diamond House
Designation : Sales Executive And Cash Management
Duration : 17/03/2024 to till now
Key Responsibilities :

- Researching, planning, and managing an organization's sales strategy.
- Identifying new potential customers and generating leads.
- Negotiating deals with customers.
- Maintaining positive relationships with customers and prospects.