

AKTER HOSSAIN

House- 9/19, Block- D, Salimullah Road, Mohammadpur, Dhaka
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Career Objective:

To pursue a challenging career in a leading and well-reputed organization where sincerity, honesty, Hardworking, excellent environment and motivational factors will help and support me to utilize my knowledge and expertise for profession

Career Summary:

Currently I have been working in a Medical Equipment Supplier company.

Special Qualification:

Communicative, Friendly, Adaptive and good negotiator. Capable of working in stressful environment. Immensely observant, quick learner creative and innovative. Like to remain updated with information and technology.

Employment History:

1, Executive, Sales (4.6 yrs.)

Health Tech Corporation

(12 May 2021 – 10 December 2025)

Area of Expertise:

Corporate Sales and Marketing,
Government Tenders Experience.

Duties/Responsibilities:

1. Organizing appointments and meetings with community and hospital based healthcare staff.
2. Identifying and establishing new business negotiating contacts.
3. Demonstrating or presenting products to healthcare staff including doctors, nurses and pharmacists
4. Undertaking relevant research
5. Meeting both the business and scientific needs of healthcare related professionals
6. Maintaining detailed records
7. Attending and organizing trade conferences and meeting
8. Reviewing sales performance Writing reports and other documents.

2. Territory Coordinator (Contractual) (2 yrs.)

Japan Tobacco International - Akij Corporation Limited

(5 Jan 2018 - 31 Dec 2019)

Area of Expertise:

Distribution,
Team Management

Duties/Responsibilities:

1. Brand volume of products in the portfolio,
2. Monitoring Sales Team & Brand Promoter,
3. Team Effective market presence,
4. Brand distribution goals,
5. Merchandising objectives

3. Executive, Marketing (1.4 yrs.)

Nokkhotro.com (Online Blogging, Portal Service & E-Commerce Site)
(3 Nov 2016 - 29 Dec 2017)

Area of Expertise:

Customer Care Management,
Operations Management.

Duties/Responsibilities:

1. Price setup,
2. Searching new sourcing of vendor,
3. Manage vendor relationships,
4. Ensuring products availability,
5. Product promotion through email,
6. telephone & SMS,
7. Product purchase.

4. Executive, Marketing (2.6 yrs.)

Global Business Associates Private Limited (A Sister Concern Of RAK Ceramics BD)
(4 Aug 2013 - 28 Feb 2016)

Area of Expertise:

Corporate Sales and Marketing

Duties/Responsibilities:

1. Creating new client,
2. Follow up existing client,
3. Corporate Marketing,
4. Dealer & Retailer management.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas. Year	Duration	Achievement
Bachelor of Business Studies (BBS)	Marketing	National University	CGPA:2.75 out of 4	2016	2010-2014	Graduate
HSC	Business Study	Tejgaon College	CGPA:2.4 out of 5	2010	2008-2010	Passed
SSC	Business Study	Mirpur Bangla High School	CGPA:3.69 out of 5	2008	2005-2008	Passed

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Professional Graphics Designer	Graphic design has always been a popular profession, but with more and more technology being introduced into our lives.	Creative IT Institution	Bangladesh	Dhaka	2017	12 Month

Career and Application Information:

Looking For	: Mid-Level Job
Available For	: Full Time
Preferred Job Category	: Marketing/Sales, Medical/Medical Equipment, Sales Representative (SR), Data Entry/Computer Operator,
Preferred District	: Barisal, Chittagong , Dhaka, Khulna, Rajshahi, Sylhet
Preferred Organization Types	: Manufacturing (FMCG), Multinational Companies, Medical Equipment Supplier Company, Group of Companies, Tobacco Companies, Supply Chain, E-commerce

Skill:

Fields of Skill	Description
- Sales & Marketing - Electrical/ Electronics - Graphics Design	Have computer basic knowledge, MS Office 2007, Internet Browsing

Extra-Curricular Activities:

- Have the ability to drive all kind of Light & Medium transport, like Motorcycle, Car etc.
- Have a valid Non Professional driver's licence and own Motorcycle.

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	Medium
Bengali	High	High	High

Personal Details:

Father's Name	: Md. Monirul Islam
Mother's Name	: Lutfa Begum
Date of Birth	: 20 Nov 1991
Gender	: Male
Marital Status	: Married
Spouse Name	: Farzana Islam Payel
Nationality	: Bangladeshi
Religion	: Islam
Permanent Address	: Holding- 1216, Elisha Road, Vill- Bapta, P.S- Bhola Sadar, Bhola
Current Location	: Mohammadpur, Dhaka.
Blood Group	: A(+)