

Curriculum Vitae of

Sultana Momtaz

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Mailing Address:

222, Grameen Tower, Akbar
Saha Lane, Kaposhgola,
Chawkbazar, Chattogram.

Career Objective

I would like to offer myself as a candidate where my knowledge and skill will be rewarded and appreciated and where career is granted. Want to work under pressure high obligation with an assured quality.

Self - Assessment

- || Excellent communication presentation skills.
- || Has proven ability to prioritize and manage multiple assignments.
- || Team player who believes in knowledge sharing and collaboration.
- || Self-motivated, confident, optimistic and willing to take challenge.
- || Energetic, sincere, hardworking and friendly as a person.

Academic Profile

TITLE : Master of Arts (M.A)

University : University of Chittagong
Subject : History
Year of passing : 2019
Result : CGPA: 3.25 (Out of 4.00)

TITLE : Bachelor of Science (B.A)

University : University of Chittagong
Subject : History
Year of passing : 2018
Result : CGPA: 3.02 (Out of 4.00)

TITLE : Higher Secondary Certificate (HSC)

Institution : Govt. Hazi Mohammad College
Group : Business Studies
Board : Chittagong Board
Year of passing : 2013
Result : GPA: 4.50 (Out of 5.00)

TITLE : Secondary School Certificate (SSC)

Institution : Bakalia Adarsha Girl's High School
Group : Business Studies
Board : Chittagong Board
Year of passing : 2011
Result : GPA: 5.00 (Out of 5.00)

Experience

More than **6 months** working experience as **Program Assistant** at **BRAC(Dabi)**.

Language Proficiency

Bengali: Good at Reading Writing and Speaking.

English: Fluency in English Writing & Speaking.

Computer Acknowledgement

MS Word, MS Excel, MS Power Point, Graphic Design, Internet & Mailing.

Personal Profile

Father's Name	:	A.K.M. Azizul Islam
Mother's Name	:	Taslima Begum
Permanent Address	:	Vill: Khurushkul, Ward No- 08, P.O: Barumchara (4376), P.S: Anowara, Dist: Chattogram.
Date of Birth	:	01 October, 1996
Religion	:	Islam
Marital Status	:	Married
Nationality	:	Bangladeshi
Gender	:	Female
Blood Group	:	B+
Height	:	5'
Weight	:	45 kg

Reference

Dr Shamima Haider

Professor & Chairman

Department of history

University of Chittagong

Cell: 01921182655

Email: shamimahistcu@yahoo.com

Dr. Mohammad Gias Uddin(Sagor)

MBBS, M Phil(Psychiatry)

Professor & Head of Psychiatry Department

Chattagram Maa O Shishu Medical College

Cell: 01711 973207

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Declaration

I do hereby declare those particulars provided in the resume are true to the best of my knowledge and belief.

sultana momtaz

(Sultana Momtaz)