

SHAMIMA AKTER
Detailed Curriculum Vitae

Present Address

Vill : Birpur
P.O : Narsingdi Sadar-1600
P.S : Narsingdi Sadar
Dist : Narsingdi.
Cell No: **+8801621452482**
E-mail: shamimamiti2024@gmail.com



Career Objective

To associate myself with your leading organization for working in challenging environment and In a respectful position, in order to get an excellent practical exposure being committed to The goal of the organization and to be pragmatic and proficient in technical Know-How.

Educational Qualification

Exam Title	Concentration / Major	Institute	Board	Result	Passing Year
Masters of Business Administration (M.B.A)	Management	Narsingdi Govt. College	National University	2.84 Out of 4.00	2022
Bachelor of Business Administration (B.B.A)	Management	Narsingdi Govt. College	National University	2.84 Out of 4.00	2021
Higher Secondary certificate (H.S.C)	Science	Dhaka Impirial College	Dhaka	4.50 Out of 5.00	2015
Secondary School certificate (S.S.C)	Science	Chalakchar High School	Dhaka	4.38 Out of 5.00	2013

Computer Proficiency

- ✓ **Microsoft Office** (MS Word, MS Excel, MS Power Point)
- ✓ **Internet Browsing** (Web Browsing, Send / Receiving E-Mail)

Language Proficiency

- ✓ Bengali: Proficiency in writing, reading, speaking & listening.
- ✓ English: Proficiency in writing, reading, speaking & listening.

Skills

- ✓ Good Communication skills
- ✓ Teamwork

Personal Information

Name : Shamima Akter
Father's name : Abdul Malek
Mother's name : Mina Begum
Date of n Birth : 10th June, 1998
Marital Status : Married
Nationality : Bangladeshi
Blood Group : B (+ve)
Home District : Narsingdi
NID Number : 4657891687

Permanent Address :

Vill : Pirpur
P.O : Chalakchar-1650
P.S : Monohardi
Dist : Narsingdi.

Reference :

Kazi Rafiqul Islam
Advocate
Dhaka Judge Court
Mobile No: 01744-226981
Relation: Uncle

Declaration:

I am the undersigned hereby declare that I will be responsible for any wrong information provided here.

Shamima Akter

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Signature & Date
(Shamima Akter)