

Curriculum Vita

OF

MD. RAYHAN

Mailing Address:

Vill: Gramordhon, Post: Panpatty,
Upazila: Galachipa, Dist: Patuakhali.

Cell: +88 01618103736

E-mail: mdrayhanmia3736@gmail.com



CARRIER OBJECTIVES:

Intend to work in challenging & competitive environment where strong sense of responsibility and commitment are required. Eager to prove the potentiality and the integrity. I want to be Successful Employee of the organization through offering best performance to get its target and build up my carrier.

EDUCATIONAL QUALIFICATION:

Bachelor of Business Studies (Pass)

Name of Institute	: Galachipa College.
Subject	: BBS
Pasing Year	: 2015
Result	: Second Division
Board	: National University.

Higher Secondary Certificate (H.S.C)

Name of Institute	: Galachipa Degree College.
Group	: Business Studies
Passing Year	: 2012
Result	: 4.20 (Out of 5.00)
Board	: Barishal.

Secondary School Certificate (S.S.C).

Name of Institute	: Pan Pattee Secondary School.
Group	: Business Studies
Passing Year	: 2010
Result	: 3.38 (Out of 5.00)
Board	: Barishal

WORKING EXPERIENCE:

- 1. Designation : Field Officer**
Organization : South Asia Partnership Bangladesh (SAP)
Working Area : Rangabali
Duration : 3 years.
- 2. Designation : Field Officer**
Organization : Bangladesh Development Society (BDS)
Working Area : Bauphal
Duration : 2 years.

COMPUTER SKILL :

✚ I have basic computer knowladge.

MS Word, MS Excel, Whatsapp, Imo, Zoom, Internet Browsing etc.

LANGUAGE PROFICIENCY:

✚ Fluent in Bengali Speaking and Writing.

✚ Good in English Speaking and Writing.

STRENGTHS & CAPABILITIES :

- ✚ Team Managment.
- ✚ Critical thinking, Decision making, Problem solving skills.
- ✚ Planning & organizing abilities
- ✚ Creative, insite full & innovation, Emotional intelligence.
- ✚ Honest, Sincere and punctual in work.
- ✚ Time Management in work.

PERSONAL INFORMATION:

Name : Md. Rayhan
Father's Name : Md. Rafiqul Islam
Mother's Name : Laily Begum
Permanent address : Vill: Gramordhon, Post: Panpatty,
Upazila: Galachipa, Dist: Patuakhali.

Date of birth : 02th Apr, 1994
Nationality : Bangladeshi (by birth)
Religion : Islam
Marital status : Unmarried.
Sex : Male
NID No : 9149633688
Hight : 5 fit 7 Inch
Blood Group : O (+)

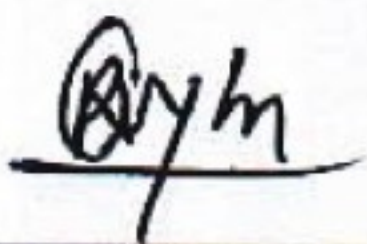
REFERENCE:

Md. Nizam Uddin
Head Teacher
Galachipa Govt. Model Secondary School
Galachipa, Patuakhali
Mob: 01774798067

Md. Humayn Kabir
Professor
Kharizzama Degree College
Galachipa, Patuakhali
Mob: 01716603631

DECLARATION:

I Undersigned, certify that to best of my knowledge and belief, these data correctly describe me, my qualification.



Md. Rayhan

Date : 30.05.2026