

Curriculum Vitae Of Rokshana Akter

Vill: Laderbond, P.O: Tekerghat-3030

P.S: Tahirpur, Dist: Sunamganj.

Call: 01312-143905

E-mail: rokshanaakther1214@gmail.com



CAREER OBJECTIVE

To seek challenging job competitive environment where my knowledge and ability can be utilized to yield the maximum benefit to the organization as well as myself and want to work as dedicated, devoted, dynamic and energetic employee.

EDUCATIONAL QUALIFICATIONS

Examination	GROUP/ Major Subject	Board/University	GPA/CGPA	Passing Year
SSC	Humanities	Sylhet	3.32	2017
HSC	Business Studies	Sylhet	3.33	2019
Degree Pass	BSS	National University	2.96	2023

COMPUTER SKILLS

- Operating Computer & Typewriter. (MS Word, Excel, PowerPoint)
- Good At Internet (Browsing, E-mail).

LANGUAGE SKILLS

I have good command over Speaking, Reading & Writing in both Bangla and English.

CAPABILITIES

- Energetic, hardworking and goal oriented.
- Enjoy working under pressure.
- Plan to start, organize lead and control.

Others Skills

• Hard Skills (Technical Skills)

These are measurable and learnable abilities directly related to the job.

• Soft Skills (Interpersonal/Transferable Skills)

These are personal attributes and your ability to interact effectively with others. These are especially vital for development organizations like BRAC.

Experience

Purankalas Anandho Bazar Community Clinic	Volunteer	02-03-2022 to 05-06-2023	Purankalas ,Tahirpur, Sunamganj
Brac Education Programme	Teacher	2019 to 2024	Tahirpur, Sunamganj

PERSONAL INFORMATION

- Name : Rokshana Akter
- Father's Name : Ful Mahmud
- Mother's Name : Anowara Begum
- Date of Birth : 18 Jul 2000
- National ID : 1041856558
- Blood Group : A (+)
- Gender : Female
- Permanent Address : Vill: Laderbond, P.O: Tekerghat-3030
P.S: Tahirpur, Dist: Sunamganj.
- Religion : Islam
- Marital Status : Unmarried
- Nationality : Bangladeshi

REFERENCES

Name: Shahima Akter Designation: Programme Officer Organization: BRAC Mob : 01622080800 Email: shahima432@gmail.com	Name: Jahirul Islam Designation: Pharmacist Mob : 01715973081 Email: jahirulislamji9181181@gmail.com
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Declaration of Authenticity

I declare hereby that all information. I have presented fair and true information about me. If required and where applicable, this document can be supported by authentic certificates\papers.



Signature
(Rokshana Akter)