

CURRICULUM VITAE OF

Foysal Ahmed

Registered Medical Assistant

BM&DC Registration No. D- 22312

Contact address: Alamdanga, Chuadanga

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Career objective:

I am self motivated and hard working individual with expertise in Medical Assistant who is looking for a challenging and growth oriented position where my creativity, innovation and sound management can best utilized

Career Summary:

I have working experience in outdoor and indoor patient management including patient triage, physical examination and assessment. Also maintained patient confidentiality.

Organization: Chudanga Sadar Hospital, Chuadanga.

Position: Medical Assistant Department: Medicine, Surgery, Gynecology & Emergency.

Period: 9 Months

Key Job Responsibility:

Provide Medical Treatment to the patients. Management Injurious patients. Maintain All kinds of register. Provide Medical fitness to the patients after recover sickness. Maintain sickness analysis and Injury Analysis report in every week.

Organization: Upazila Health Complex, Damurhuda, Chuadanga.

Position: Medical Assistant.

Department: Medical

Period: 3 Months

Key Job Responsibility:

Help doctors to ensure Health and safety issues. Provide Medical Treatment to the patient. Provide Medical fitness to the new workers. Properly provide Health and medical services to the employees. Keep records of sickness. Provide Awareness to the all first aiders. Provide Awareness training to the workers on various subject such as covid 19, HIV, Family planning, Reproductive health, and others. Management of injurious patients.

Referred serious patient to the Hospital if needed. Maintain the accident register if any injury. Recommend sick leave to the workers and others staff if required. Perform any other tasks assigned by Management or superior.

Organization :Medinova Doctor's Chamber, Chuadanga.

Position: Medical Assistant

Department: Medicine & Cardiologist.

Period: 4 years

Key job responsibilities:

Disease diagnosis and treatment in emergency Department.

Follow up the patient in indoor department.

Proper counselling the patients caregiver if needed.

Serious patient referred to medical College hospital for better management. Other duties directed by Hospital authority.

Academic Qualification:

Exam title	Board	Result	Group	Institution	Passing year
DMF	The state medical faculty	Passed	Medical Science	Govt. Medical Assistant Training SchoolMATS, Faridpur	December 2017
S.S.C	Jashore	5.00	Science	Munshiganj Academy	2014

Training Summary:

Sl.no	Sl.no Organization name	Designation	Location	Duration	
				From	To
1	Chuadnga Sadar Hospital, Chuadanga	Medical Assistant	Chuadanga	15-07-2018	14-04-2019
2	Upazilla Health Complex, Damurhuda, Faridpur.	Medical Assistant	Chuadanga	21-04-2019	20-07-2019

Language proficiency :

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High

Personal details:

Father's Name : Md. Helal Uddin
Mother's Name : Mst. Farida Parvin
Date of birth : 04-11-1997
Marital status : Unmarried
Nationality : Bangladeshi
Blood group : A+(ve)
Permanent address : Vill: Goalbari, P.o: Munshiganj, Upazilla: Alamdanga, Zilla: Chuadanga.

Reference:

01.Dr.Md. Abul Hossain

Junior Consultant Cardiology Medicine,
Sadar Hospital, Chuadanga.

Cell: +8801711184677

02.Dr. Paritosh Kumar Ghosh

Assistant Professor (Cardiology)

Kushtia Medical College, Kushtia.

Cell: +8801712100550

03. Dr. Md,Ehsanul Hoque

Junior Consultant (Surgery)

Sadar Hospital, Chuadanga.

Cell:+88 01753252228

Declaration:

I hereby, declare that the above statement in the curriculum vitae is true, complete and correct. Signature

(Foysal Ahmed)

Date:

