

# CURRICULUM-VITAE

OF

**NAYAN KUMAR SHIL**

Cell phone: +880-01790028158

E-mail ID: [nayankumar3300@gmail.com](mailto:nayankumar3300@gmail.com)



## CAREER OBJECTIVE:

"To obtain a challenging position in a growth-oriented organization where I can apply my skills, contribute to the success of the company, and continue to develop professionally."

## PERSONAL CAPABILITY:

- Confident of enough to carrying out duties with minimum instruction.
- Have skill in motivation, counselling, self-driven and change oriented.
- Able to work under challenging environment.
- Sincere and eager to learn and Good managerial skill.
- Willing to work in team and ability to motivate people.

## WORK EXPERIENCE:

| Sl No | Name of Organization                 | Duration                 | Position                           | Program                    | Working Area                                   |
|-------|--------------------------------------|--------------------------|------------------------------------|----------------------------|------------------------------------------------|
| 01    | RDRS Bangladesh                      | 01-01-2016 to 30-11-2017 | CLV (Community Literacy Volunteer) | Read Project               | Suverkuty Holokhana, Kurigram sadar, Kurigram. |
| 02    | Upo Suverkuty Baniyapara Gram Somiti | 03-01-2018 to 26-11-2021 | Book Keeper                        | Nution Jibon Project (SDF) | Suverkuty Holokhana, Kurigram sadar, Kurigram. |
| 03    | Sajida Foundation                    | 01/12/2025 At present    | Senior filed Officer               | Microfinance Biborton      | Munshiganj                                     |

## ACADEMIC QUALIFICATIONS:

| Sl no: | Exam Name   | Group            | Passing Year | Result GPA/CGPA | Board               |
|--------|-------------|------------------|--------------|-----------------|---------------------|
| 01     | S S C       | Business Studies | 2014         | 4.81            | Dinajpur            |
| 02     | H S C       | Business Studies | 2016         | 3.58            | Dinajpur            |
| 03     | BA(Honours) | Bangla           | 2020         | 2.97            | National University |
| 04     | MA(Masters) | Bangla           | 2021         | 3.05            | National University |

## COMPUTER SKILL:

- Office Management: MS-Word, MS-Excel, PowerPoint.
- Internet Access Capability: Internet Browsing, Email Checking, Web Browsing

## LANGUAGE:

- Bengali (Mother Language)
- English (Ability in Speaking, Listening, Writing, and Reading)

## Received Training:

| Sl no: | Organization                      | Cours Title                                                                  | Venue                              | Duration |
|--------|-----------------------------------|------------------------------------------------------------------------------|------------------------------------|----------|
| 01     | RDRS Bangladesh (Read Project)    | Foundation Training                                                          | RDRS Training Hall Room Kurigram.  | 3 Days   |
| 02     | Social Development Foundation.    | Saving & Loan Management                                                     | Uposuverkuti Baniapara Office Room | 2 Days   |
| 03     | Social Development Foundation.    | Leadership                                                                   | Uposuverkuti Baniapara Office Room | 2 Days   |
| 04     | Social Development Foundation.    | Account Management                                                           | Uposuverkuti Baniapara Office Room | 3 Days   |
| 05     | Comprehensive Village Development | Account Management                                                           | Upozilla Training Center           | 1 Days   |
| 06     | RDRS Bangladesh (BBFG Project)    | Skill Development                                                            | RDRS Training Hall Room Kurigram.  | 2 Days   |
| 07     | RDRS Bangladesh (BBFG Project)    | Leadership Advocacy                                                          | RDRS Training Hall Room Kurigram.  | 3 Days   |
| 08     | RDRS Bangladesh (BBFG Project)    | Youth Journalism                                                             | RDRS Training Hall Room Kurigram.  | 3 Days   |
| 09     | RDRS Bangladesh (BBFG Project)    | Court Debate                                                                 | RDRS Training Hall Room Kurigram.  | 3 Days   |
| 10     | ESDO (Seeds Project)              | Traing on climate tolerant crop production, and in advence natural disasters | ESDO Office Room Kurigram.         | 2 Days   |

## References :

|                                                                                                                                                   |                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>REZAUL KARIM</b><br>BRANCH MANAGER<br>BARC PROGOTI<br>SEROIL COLONI.RAJSHAHI BRANCH<br>Cell No: 01723982323<br>E-MAIL: reza.kgc.20gm@gmail.com | <b>Bimol Chandro Sharma.</b><br>Community development officer(CDO) dabi,<br>Brac Khochabari.<br>Cell no: 01738652839<br>E-mail: bimalchandrosharma@gmail.com |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Commitment:

I am Committed to try may best to fulfill the expectation of my working instution

## Declaration:

I do hereby declare that the above information is true and correct to the best of my knowledge.

Signature:

NAYAN

(Nayan Kumar Shil)

**Date: 13-04-2026**