



Md. Rahmat Mia



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Village: Banamalipur, P.O: Banamalipur,

Thana: Boalmari, District: Faridpur

Working Experience :

Dutch Bangla Bank Limited smooth operation of Agent Banking function a separate Department in the name and style "Agent Banking Department" has been created. The Department will serve wide range of customers throughout the country by providing banking and financial services with the help of mobile telecommunication devices/ computer system/ using biometric technology. Especially for clients in remote locations, Agent Banking Department will help them deposit and withdraw funds and other admissible services at banking agents, i.e., retail outlets that turn Deposit to electronic funds and vice versa. With the help of the agent banking service customer can enjoy the convenience of banking service at any place of the country.

Organization:

Dutch Bangla Bank, Agent Banking

Position :Teller.

Working Period :01 January 2022 to till now.

Agent Bank Location: Banamalipur,

Boalmari, Faridpur.

Agent Banking Teller:

- Provided customer service for Agent Banking operations under Dutch-Bangla Bank Ltd.
- Handled cash deposits and withdrawals accurately and efficiently.
- Opened Agent Banking accounts and assisted customers with KYC documentation.
- Processed remittance, fund transfers, bill payments, and mobile banking services.
- Verified customer identity and ensured compliance with bank police and regulations.
- Maintained daily cash balance, transaction records, and reports.
- Resolved customer queries and supported digital banking services

My Desire:

I want to build up my dedication in the knowledge based line of work. To build up my career & ensure a successful condition in any reputed working area through my skills.

Career Summary:

To obtain a responsible & challenging position in a private Limited Company, Multinational Private Limited Company or Commercial Bank for its industrial & economical development thought and hard working. Creativity, Determination & dedication. My destination of the career with responsibilities and faithfully.

EDUCATIONAL QUALIFICATION:

Master of Arts (MA)

Major Subject	:	History.
Result	:	CGPA 2.86 in the Scale of 4.00
Passing Year	:	2022
University	:	National University, Bangladesh.

Bachelor of Arts (BA) Honors

Major Subject	:	History.
Result	:	CGPA 2.75 in the Scale of 4.00
Passing Year	:	2021
University	:	National University, Bangladesh.

Higher Secondary School Certificates (H.S.C)

Group	:	Humanities.
Result	:	GPA 2.83 in the Scale of 5.00
Passing Year	:	2017.
Board	:	Dhaka Board.

Secondary School Certificates (S.S.C)

Group	:	Business Studies.
Result	:	GPA 4.22 in the Scale of 5.00
Passing Year	:	2015.
Board	:	Dhaka Board.

PERSONAL INFORMATION:

Father's Name	:	Abdus Salam Mia.
Mother's Name	:	Saleha Begum.
Date of Birth	:	05 August, 1999.
Nationality	:	Bangladeshi.
Religion	:	Islam (Sunny).
Blood Group	:	B+ (Positive).
National ID No	:	4207820145.
Gender	:	Male.
Marital Status	:	Married.
Current Location	:	Faridpur.

Job Responsibilities:

Providing loans, making deposits, keeping track of credit and debit, timely transactions and calculated risk-taking. General Banking consists of the management of deposit, cash, bills, account opening, security instrument handling, customer service and other services of the bank. Ensured security, confidentiality, and accuracy in all financial transactions.

Quality:

1. Sell organized & sell motivated.
2. Endurance to work for long hour & under pressure.
3. Sound ethical background & integrity.
4. Commendable communication & presentation skills.

Reference:

1. **Suraiya Yeasmin**
Senior Officer
BASIC Bank PLC
(A State Owned Scheduled Commercial Bank)
Cantonment Branch, Dhaka.
Mobile: 01795-390600.
2. **Siddiqur Rahman Miah**
Ex. Justice
Appellate Division
Bangladesh Supreme Court, Dhaka.
(Former Inspector General of Registration BD.)
Mobile: 01676-292265

Language skills:

Native in Bengali (Bangla). Good at English speaking, writing, reading & Listening.

Computer skills:

Good knowledge about Microsoft Windows, Microsoft Office, Multimedia Editing, Internet, Bangla compose and good skill in Software as well as Hardware Tribulations.

Interests / Hobbies:

Current Affairs, Games & Sports, Traveling, Movies; Reading, Music listening, Cooking, Social Activities, Gardening, Fishing & Photography.

Personal Skills:

** Integrity
** Honesty
** Hardworking
** Organizing Skills
** Dedication Team Work
** Traveling anytime anywhere

About Myself:

Naturally I'm a straight thought-out person, challenging & hardworking. I'm capable to enjoy my work alone as well as with team and able to handle any pressure situation.

I hereby declare that all information provided here are true according to the best of my knowledge



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