



Md Nazmul Hasan Tanmoy

Professional Summery

To be a proud member in your reputed organization where I will get ample opportunities to enhance my knowledge and skills under a competitive and challenging environment. I want to utilize my capabilities to work and organize my time effectively to maximize the output of the organization. Moreover serve for the society, business, and the economy through the assigned responsibility.



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tonmoyhasan506@gmail.com



House-3, Road-13, Block-D,
Section-6, Mirpur, Dhaka-1216.

Expertise

- ♦ **MS Word** – Bangla & English Typing
(Speed 17-18 Correct Word Per
Minutes)
- ♦ **PowerPoint/** Access
- ♦ **Advance Excel** – Salary Sheet, Using
Formulas & Use of Basic Function,
Electricity Bill, Grade Sheet, Cash
Memo, Stock Maintain, Use Of
VLOOKUP , Time Sheet, Inventory
Spredsheet Etc.
- ♦ **Idea Generation**
- ♦ **Leadership Quality.**
- ♦ **Communication And Interpersonal
Skill**
- ♦ **Presentation Skill.**

Web Analytics: Google Analytics; Google
Trends.

- ♦ **Operating System:** Windows
- ♦ **Ability to Calculate:** Time Value of Money,
Ratio Analysis, Capital budgeting & Internal
Rates of Return

Language

- ♦ **Bangla** (Reading, Writting, Speaking)
- ♦ **English** (Reading, Writting, Speaking)

Educational Qualification

Exam Title	Major	Institute	Result	Year	Duration
BBA	Finance	Dhaka Commerce College (National University)	2.73 out of 4	2022	4
HSC	Bussines Studies	Mirpur University College (Dhaka Board)	3.25 out of 5	2016	2
SSC	Bussines Studies	Mirpur Bangla High School & College (Dhaka Board)	3.69 out of 5	2014	--

Personal Details

Father's Name : Md. Golam Mostofa
 Mother's Name : Nazmun Nahar Date of
 Birth : October 1, 1999
 Gender : Male
 Blood Group : O+
 Marital Status : Single
 Nationality : Bangladeshi
 National Id No. : 1955090814
 Religion : Islam
 Height : 5 Feet 6 inch.
 Permanent Address : Vill: Chowk bazar , Post: Borkha bazar, Sub-Dis: Fulbaria
 District:Mymensingh
 Hobbies : Photography, Travelling

Extra Curricular Activities & Experiences

- Thesis On Credit Management of Sonali Bank Ltd
- 2 Yearsof self business experience in Home Décor items
- Worked as a Customer Executive for 6 months (Green Air)
- Worked as a MPO for 4 months (Navana Pharma)

References

Jubaar Alam

Cluster ManagerUniliver
 Bangladesh ltd
 Cell: 01708459018
 Relation: Brother in law

Abul kashem

Assistant Manager (Finance &
 Accounts) Milk Vita
 Cell: 01818534056
 abulkashem252627@gmail.com

I certify that the information given above are accurate and this CV will be rejected if any misrepresentation of information can be found.

Tanmoy

Date: ____/____/____