

CURRICULUM VITAE OF

MD NAJIMUL ISLAM

Mob: +8801791765249

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Address: Village: Lalchandpur, Post: Khaleya,

Upazilla: Rangpur Sadar, District: Rangpur.



➤ **Career Objective:**

Motivated and responsible professional seeking an opportunity in a development organization where I can contribute to **financial inclusion, community service, and operational efficiency** through my customer service & MFO experience, communication skills, and commitment to organizational values.

➤ **Personality:**

A dedicated centralized communicator with wide practical caliber, confident of discharging any related responsibilities to complete satisfaction. Carry the challenging position in the Company where in I could work upon the best skills & experience and become an integrated part of Companies growth.

➤ **Education Qualification:**

2017 SSC (Secondary School Certificate)

Group : Humanities
Institution : Khaleya Gonjipur Di Mukhi High School.
Board : Dinajpur
Results : 4.05 Out of 5.00.
Year : 2017.

2019 HSC (Higher Secondary Certificate).

Group : Humanities
Institution : Paglapir School & College, Rangpur.
Board : Dinajpur
Results : 4.25 Out of 5.00.
Year : 2019.

2023 BSS (Bachelor of Social Science).

Subject : Political Science.
Institute : Rangpur Govt College, Rangpur.
University : National University.
Results : CGPA-2.92 (Out of 4.00)
Year : 2023

➤ **language Proficiency:**

Proficiency in Written and Verbal Forms in Bangali and English.

➤ **Computer Literacy:**

Ms Word, Ms Excel, Ms Power Point, Internet Browsing

➤ **Personal Information:**

Name : **Md. Najimul Islam**
Father's Name : Md. Sofiqul Islam
Mother's Name : Most. Nazma Begum
Present Address : Village: Lalchandpur, Post: Khaleya,
Upazilla: Sadar, District: Rangpur.
Permanent Address : Village: Lalchandpur, Post: Khaleya,
Upazilla: Sadar, District: Rangpur.
Date of Birth : 13-08-2000
Religion : Islam.
Nationality : Bangladeshi.
Marital Status : Married.
Sex : Male.
Blood Group : O+
NID No : 1964184137
Hight : 5 Fit 6 inches
Weight : 75 kg

➤ **Skills And Qualifications :**

- **Field Communication:** Strong ability to communicate effectively with local communities and clearly explain organizational goals.
- **Group Management:** Proven skill in forming field-level groups/societies and conducting regular community meetings or courtyard sessions.
- **Data Collection & Survey:** Experienced in conducting door-to-door surveys, collecting accurate field data, and filling out assessment forms properly.
- **Report Writing:** Efficient in preparing clear and accurate daily or weekly progress reports and submitting them to the office on time.
- **Financial Management:** Capable of handling credit/savings collections accurately and maintaining error-free financial registers.
- **Problem Solving under Pressure:** Ability to handle field-level challenges calmly and achieve targets under demanding situations.
- **Possession of Personal Motorcycle:** Own a personal motorcycle with a valid driving license, ensuring flexible and rapid mobility for field visits.
- **Excellent Field Mobility:** Capable of traveling easily to remote and rural areas to monitor field activities and maintain regular communication with communities.
- **Time Management & Efficiency:** Able to utilize personal transport to cover multiple field spots efficiently and meet daily organizational deadlines.

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Najimul Islam

Signature: