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REFERENCE

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Akib Mahmud Tonmoy

B.Sc. - Computer Science and Engineering
MBA – International Business

OBJECTIVE

A passionate and diligent individual seeking a mid-level role to work in a professional environment with an opportunity for self-development through extensive research work, management, consultancy, knowledge sharing, etc. I wish to be a sincere, result-driven, and hardworking professional in a competitive field of teamwork. Have a wish to work for underprivileged people.

ACADEMIC QUALIFICATION

MBA International Business JAMK University of Applied Science (Finland)	2026 CGPA- 3.33 Out of 4.00
B.Sc. Computer Science and Engineering Daffodil International University	2022 CGPA-3.08 Out of 4.00
H.S.C Science Bir Shreshtha Munshi Abdur Rouf Public School and College	2015 GPA- 4.50 Out of 5.00
S.S.C Science Engineering University School and College	2013 GPA- 5.00 Out of 5.00

WORK EXPERIENCE

- **Skydo**
May 2024- January 2025
Client Support Manager
- **Brac Bank PLC**
February 2023- December 2023
Executive in the Alternative Banking Channel Division.
- **Bkash Ltd**
January 2022- July 2022
Officer in Digital Service and KYC Management
- **Top Life Style BD**
March 2021 – December 2021
Manager and Head of the Branch
- **Health Aid Diagnostic and Consultation Center**
March 2020 – February 2021
Assistance Manager
- **Kingston International Management and Technology**
July 2019 – February 2020
Lecturer in the IT Department (Part-Time- Online-based).

SKILLS & SPECIALIZATIONS

- ▶ Enthusiastic to work as a team leader or member.
- ▶ Inquisitive to learn and positive attitude towards problem solving.
- ▶ Highly motivated to take up challenging works and Ability to work independently.
- ▶ Good communicative and Presentation skills.
- ▶ Computer literate- MS Office package, Internet operation and Web applications.

COMPUTER LITERACY

Microsoft Software: MS Word gross speed 40 wpm & net speed 25 wpm, MS Excel, MS PowerPoint.

Programming Language: c.

Application Software: Adobe Illustrator, Adobe Photoshop, Notepad++, Code blocks, Google Chrome, Mozilla Firefox.

Designing: Website designing, Graphics Designing, Network Designing.

Networking: IP set and divide, router configuration, switch installation, device and windows installation, Sub netting, Vlan.

TRAINING AND COURSES

1. Training in **Web Designing using HTML/CSS/ JavaScript /Bootstrap** by **Dhaka University** for 04 months.
2. Training in **CCNA (1-4)** by **BUET**, Dhaka for 12 months.
3. Training in **Graphics Design** by **Perpetual It Dhaka**. For 03 months.
4. Training in **Digital Security Essentials** by **National Digital Security Agency, under A2i program** for day long course.
5. Training for **Corona Virus Diseases** by **DG Health**, Dhaka for day long course.
6. Training for **COVID-19 Awareness and Prevention** by **Brac**, Dhaka for day long course.

VOLUNTEER WORK

- Lifetime Blood Donor at Quantum Foundation
- CR at Daffodil International University about six (6) semesters
- Zonal Leader at CVN (Corona Volunteer Network)
- One-day volunteering at এক টাকায় আহর।

CSR WORK

- January 2017 - present: পথশিশু ফাউন্ডেশন।
- January 2017 - present: Nexus Foundation
- May 2020 - April 2021: Corona Volunteer network
- April 2020 - present: Dhaka Youth Council

EXTRA CURRICULAR ACTIVITIES

Planning and Operation Head (2021-Present), Wedding Address.
Presenter (2016-2019), Daffodil International University.
1st place in Inter School Group Acting Competition, 2012
4th place in Inter School-College Science & Technology Fair, 2011
10th place in National Essay Writing Competition, 2010
Consolation position in Inter School-College Science & Technology Fair, 2009

HOBBIES

- Writing
- Playing Cricket
- Travelling

PERSONAL STRENGTHS

- Time Management
- Presentation Skilled
- Flexibility
- Work ethic
- Management skilled
- Leadership skilled

SPECIAL QUALIFICATION

I have some special qualification to attract attention of any person. Besides I have potential of management system. I can work under pressure, and also I am quick learner. Also I can complete do the group work.

COMMUNICATION SKILLS

Bangla: Excellent writing, listening, speaking capability in Bangla.

English: Fluent in reading, writing and verbal communication in English. (PTE Score: 58)

SPECIALIZATION

- Multitasking.
- Research work.
- Team work.
- Problem solving capacity.
- Decision Making.
- Working under pressure.
- Working as Trainer.
- Time Management.
- Team Leading.
- Data Entry.

PERSONAL PROFILE

- Father's Name: Md. Monjurul Karim
- Mother's Name: Mrs. Nasrin Khandaker
- Spouse Name: Sanjida Tasnim Oishi
- Date of Birth: 10-04-1998
- Nationality: Bangladeshi
- NID Card: 6461592617
- Blood Group: O+
- Marital Status: Married
- Religion: Islam
- Permanent Address: 239, Ahmmmed Nagar, Mirpur-01

DECLARATION

I hereby declare that all the information contained in this resume is in accordance with facts or truths to my knowledge. I take full responsibility for the correctness of the said information.

Akib Mahmud Tonmoy